



UNITED STATES OFFICE OF PERSONNEL MANAGEMENT
Washington, DC 20415

The Director

Thursday, June 4, 2009

MEMORANDUM FOR: Human Resources Directors

FROM: ANGELA BAILEY, DEPUTY ASSOCIATE DIRECTOR, CENTER FOR TALENT AND CAPACITY POLICY

Subject: Use of the Group Coverage Qualification Standard for Administrative and Management Positions for the Newly Established Investigative Analysis Series, 1805

The U.S. Office of Personnel Management (OPM) is including the newly established Investigative Analysis Series, 1805 under the Group Coverage Qualification Standard for Administrative and Management Positions. Coverage of the series in the Group Standard aligns with the March 2009 issuance of the Job Family Standard for Administrative Work in Inspection, Investigation, Enforcement, and Compliance Group. There are no individual occupational requirements for this series. The standard is located on the OPM website at www.opm.gov/qualifications/.

If you have questions please contact Carmen Andújar, Manager for Recruiting, Examining and Assessment Group, by telephone (202) 606-1164 or by email carmen.andujar@opm.gov.