



UNITED STATES OFFICE OF PERSONNEL MANAGEMENT

Washington, DC 20415

Human Capital Leadership
and Merit System
Accountability Division

SEP 24 2007

MEMORANDUM FOR HUMAN RESOURCES DIRECTORS

FROM:

KEVIN E. MAHONEY
Associate Director
Human Capital Leadership
And Merit System Accountability

A handwritten signature in black ink, appearing to read "Kevin E. Mahoney".

SUBJECT:

Presidential Classroom – Call for Volunteer Instructors For 2008

Once again we are asking Federal agencies to encourage their employees to serve as volunteer instructors for the Presidential Classroom program. Volunteerism has been a cornerstone of President George W. Bush's administration and participating as an instructor is excellent training for developing leadership, organizational teamwork, and other professional skills. Programs such as the Presidential Classroom are an exceptional opportunity to teach our young citizens about the realities and benefits of Government service.

Presidential Classroom is a nonpartisan educational organization which provides the Nation's most promising high school student leaders an opportunity to participate in a dynamic study of American Government, current issues, and the inner workings of the Federal Government. Since its inception in 1968, the program has relied on a corps of volunteer instructors from the Federal Government who, with agency support, have contributed a full week of their professional and personal time to this effort.

Volunteer instructors offer important insights into the workings of their organizations. Through their interaction with the students, they showcase the Federal Government as an employer that offers challenging and cutting-edge career choices. The students learn firsthand of major initiatives in Government and see how they too can contribute to their communities and country in a meaningful way. This increases the likelihood that these students will pursue Federal employment opportunities after college or at some point in their careers.

Presidential Classroom provides training, materials, hotel room and meals, and a certificate of participation to those who serve as volunteer instructors. Presidential Classroom also awards 100 hours of service towards the USA Freedom Corps lifetime goal of 4,000 service hours to anyone who serves as a Presidential Classroom Volunteer Instructor.

The 2008 program has 15 different sessions from which to select. The 2008 winter programs' week long sessions are from February 17 through April 5, 2008. The week long summer sessions are from June 8 through August 9, 2008. The deadline for submitting Volunteer Instructor applications is December 7, 2007 (for the winter sessions) and April 4, 2008 (for the summer sessions). Applications received after these dates will be considered on a space-available basis. The attached material describes the program and the duties of a Presidential Classroom Volunteer Instructor. Please provide this information to interested employees in your agency.

The online application can be found at www.presidentialclassroom.org/instructorapp. For more information please visit the main website at www.presidentialclassroom.org or email instruct@presidentialclassroom.org.

To nominate a high school student to attend Presidential Classroom visit the student nomination page at http://www.presidentialclassroom.org/content/forms/nominate_student.asp