



UNITED STATES OFFICE OF PERSONNEL MANAGEMENT
Washington, DC 20415

The Director

Thursday, January 17, 2002
MSG 2002-005

MEMORANDUM FOR: Human Resources Directors

FROM: Teresa M. Jenkins, Director, Office of Workforce Relations

Subject: Telecenter Visit

OPM Director Kay Coles James is deeply committed to expanding telework opportunities for Federal employees across the Government. To demonstrate her personal support and to highlight the benefits of telework, Director James will be visiting the Bowie Telecenter on the morning of January 25, 2002 from 10:00am - 11:30am. The Telecenter is located on the campus of Bowie State University in Bowie, Maryland. Director James has invited several Members of Congress and GSA Administrator Stephen R. Perry to join her for this visit. She would be very pleased if the members of the Human Resources Management Council could also participate in this important event and learn more about the operation of a high-quality telecenter. Everyone is expected to be in the Bowie Telecenter auditorium by 9:55am. The visit will last for 1½ hours.

The visit to the Bowie Telecenter will feature a tour of the facility, including the workstations, along with a briefing conducted by the Telecenter Director that will highlight the many advantages of teleworking from telecenters. A copy of the [agenda](#) is attached for your information as well as [directions](#) to the Bowie Telecenter location. The press also will be invited to observe and to report on the morning's events.

Please contact Ms. Jennifer Hirschmann at jxhirsch@opm.gov by January 22 to confirm your attendance. You may also reach Jennifer at 202/606-3711 if you have any additional questions. I look forward to seeing you on January 25, 2002.

Telecenter Visit Agenda

January 25, 2002
10:00am - 11:30am

Topic	Location	Presenter(s)
Welcome to Bowie Telecenter	BSU Auditorium (Theater - 140)	BSU President
Telecenter Presentation & Q&A Session	BSU Auditorium	Joyce Larrick Bowie Telecenter Director
Tour of Facility and Workstations	BSU Work Stations	All
Press Conference	BSU auditorium using EDS Video conferencing and/or on-site interviews	All

Directions to Bowie State University

Those driving from **Baltimore** should take the Baltimore-Washington Parkway south and exit to the east on the Laurel-Bowie Road, Maryland Route 197. Then follow signs to the campus.

From **Washington**, you may wish to travel on Route 50 east and exit to the north on Route 197. From either direction, you will follow Route 197 for six miles to the signs marking Bowie State University and Jericho Park Road. Turn on Jericho Park Road and go straight into campus.

Visitors may take **public transportation** directly to campus from either city by MARC - Maryland Rail Commuter or a local bus from the New Carrollton Metro (Metro System Map) and Amtrak Station in the D.C. suburbs.

Center Location on Campus

The Center is located in the Lower Level of the Library, Room 082. Metered parking is available on the Loop Circle by the lake on the side of the Library. Parking is also available behind the Science Building, which can be accessed off of Jericho Road. At the four-way stop sign facing the main entrance to the campus, make a right onto Jericho Park Road. Make the second left. Make a left at the gate. The Lower Level entranceway of the Library is located across from the Crawford Science Building.