



UNITED STATES OFFICE OF PERSONNEL MANAGEMENT
Washington, DC 20415

The Director

Monday, March 26, 2012

MEMORANDUM FOR: Other Stakeholders

FROM: John Berry
Director

Subject: Review of Governmentwide Influenza Pandemic Guidance

While it has been nearly three years since the 2009 H1N1 influenza pandemic, we must continue to be vigilant in preparing for the next influenza pandemic. For this reason, interagency coordination for pandemic planning continues within the Federal Government. As part of its overarching emergency preparedness efforts, the U.S. Office of Personnel Management (OPM) is tasked with educating Federal departments and agencies on human resources (HR) policies and guidance available to managers, employees, and HR practitioners for an influenza pandemic and other public health emergencies.

In order to continue strengthening our efforts to protect the Federal workforce during an influenza pandemic, we ask you to review the current guidance available and provide feedback on whether or not this guidance meets your needs. Below are the resources we are asking you to review:

OPM website on Pandemic Information <http://www.opm.gov/pandemic/>

Pandemic Influenza 2009: Additional Guidance <https://www.chcoc.gov/content/pandemic-influenza-2009-additional-guidance>

Preparing for the Flu (including 2009 H1N1 Flu): A Communications Toolkit for the Federal Workforce http://www.flu.gov/planning-preparedness/federal/federal_toolkit.pdf

U.S. Department of Health and Human Services' consumer website at <http://www.flu.gov> for the latest tools, ideas and resources on influenza for employees and families to use

U.S. Department of Labor, Occupational Health and Safety Administration website at <http://www.osha.gov> for the latest on safe and healthful working conditions for employees

Within four (4) weeks of the date of this memorandum, please provide your feedback via email topandemicflu@opm.gov.

Concurrently, I am asking each of you to review the HR guidance found in your own department or agency's pandemic influenza plan and update it accordingly, as appropriate. Depending on your feedback, we will provide an update on any changes to the current resources identified above.

If you have any questions about this effort or need additional information, please contact your OPM Human Capital Officer.