



UNITED STATES OFFICE OF PERSONNEL MANAGEMENT
Washington, DC 20415

The Director

Thursday, March 24, 2011

MEMORANDUM FOR: Chief Human Capital Officers

FROM: John Berry, Director

Subject: Recruiting Effort to Assist Employees Impacted by End of Space Shuttle Program

As a part of the U.S. Office of Personnel Management's (OPM) continuing effort to promote Federal hiring in areas most adversely affected by current economic conditions, OPM is supporting the National Aeronautics and Space Administration (NASA) in its effort to assist aerospace workers impacted by the ending of the Space Shuttle program. We ask that you augment your current recruitment activities by participating in these efforts.

NASA has created a website (jobsforaerospaceworkers.com) whereby Federal agencies can register, post jobs, and find additional information about the skills of the available workforce. All competitive service jobs will need to have a corresponding posting on USAJOBS and must be posted for a period of at least two weeks during the following timeframes:

April 1, 2011 through May 31, 2011

August 1, 2011 through September 30, 2011

The details associated with filling positions (e.g., job postings, on-site interviews at the Kennedy Space Center (KSC)) will be coordinated between the hiring officials at each agency and the NASA human resources (HR) team at the KSC. Additionally, the KSC HR team will offer on-site workshops designed to assist applicants in finding and applying for the jobs.

The skill sets available in this unique candidate pool of over 6,000 workers include:

Engineering (e.g., Electrical, Electronic, Computer, Mechanical, Systems, Environmental)

Information Technology (e.g., Systems, Software, Programming)

Analysis (e.g., Risk Management, Program/Project Management Quality Assurance)

Technical (e.g., Electricians, Engineering/Electronics/Mechanical Technicians, Transportation Specialists, Safety Specialists, Trades)

Administrative (e.g., Security, Contracting, Logistics, Human Resources, Budget)

If your agency would like to participate, or you would like more information, please telephone or email one of NASA's contacts: Zahyra Lebron, 321-867-3804 or Josephine Pereira, 321-867-4259; email KSC-HR-JOBFAIR@mail.nasa.gov.

cc: Human Resources Directors