



Office of the
Director

UNITED STATES OFFICE OF PERSONNEL MANAGEMENT
Washington, DC 20415

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MEMORANDUM FOR HUMAN RESOURCES DIRECTORS

FROM: Kay Coles James,
Director

SUBJECT: President's Management Agenda Integrated Curriculum

As part of OPM's leadership responsibility to educate and train Federal managers and executives, we are supporting the implementation of the President's Management Agenda by offering an integrated curriculum designed to assist your agency in "getting to green" on all five Government-wide initiatives. Our faculty at the Federal Executive Institute and the Management Development Centers have partnered with the Office of Management and Budget to design this curriculum specifically for senior program managers responsible for the planning and day to day management and implementation of the five initiative areas.

This new President's Management Agenda curriculum is designed to provide practical tools and helps create the mindset that will support government-wide reform efforts. It begins with a President's Management Agenda Overview Workshop targeted to leaders who have responsibility for developing strategic action plans to move your agency to "green." It also provides information on best practices and will serve to create a network or community of interest among executives who have the crucial role of integrating the five initiatives. Subsequent programs in the curriculum provide in-depth coverage of each of the five PMA initiatives to inform the development of tactical plans for moving to "green." Key agency staff learn how to effectively manage organizational change and also how to integrate actions taken to implement one PMA initiative area with the other PMA initiatives.

The curriculum is designed so that participants can attend some or all of these programs as needed to get the nuts and bolts assistance they need to move to "green" in each PMA initiative area.

All workshops will be held at the International Trade Center Ronald Reagan Building, 1300 Pennsylvania Avenue NW, Washington, DC 20004. Registration for all workshops will be on a first-come, first-serve basis. Three-day programs cost \$1395, two-day programs \$995, and one day programs \$495. The cost includes all course materials, continental breakfast and lunch. Additional workshops will be scheduled as required to meet your needs.

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The Human Resources Management Council

The current workshop schedule is:

Overview Program	July 23-24
Strategic Human Capital	July 25-26
Competitive Sourcing	July 30, 31 and August 1
Budget/Performance Integration	July 9-11
Improving Financial Performance	August 26-27
Expanding Electronic Government	August 28

Attached (above) for your information (in PDF format) are course descriptions and registration forms that are being distributed to your agency's Human Resource Director. If you have any questions, please contact Rich Liebl at 202-606-2871 or rjliebl@opm.gov.