



UNITED STATES OFFICE OF PERSONNEL MANAGEMENT
Washington, DC 20415

The Director

Monday, September 26, 2011

MEMORANDUM FOR: Chief Human Capital Officers

FROM: John Berry Director

Subject: Out & Equal Workplace Advocates Workplace Summit

Out & Equal Workplace Advocates will hold its annual Workplace Summit from October 25th to 28th, 2011 in Dallas, Texas.

The Out & Equal Workplace Summit qualifies as training in compliance with 5 U.S.C. Chapter 41. This event is open to all Federal employees and will feature training and workshops in areas such as Personal and Professional Development, Social Networking, Leadership Skills, and Diversity and Inclusion.

Additional information about the conference, including information regarding registration, accommodations, and the Summit schedule of events can be found online at the following website: outandequal.org/summit-2011.

Agencies are reminded that reporting of training is governed by 5 CFR 410.601.

cc: Human Resources and Equal Employment Opportunity Directors