

Friday, April 3, 2009

## **MEMORANDUM FOR: Chief Human Capital Officers**

FROM: Kathie Ann Whipple, Acting Director

Subject: National Image, Inc. Federal Employees Training Conference

National Image, Inc. will hold its 37th Annual Federal Employees Training Conference on May 11-16, 2009, in San Antonio, Texas. The training program is targeted towards Federal employees. The theme for this year's Training Conference is "The Third Millennium...Linking Latino History for Leadership and Change in the 21st Century."

This Training Conference qualifies as training in compliance with 5 U.S.C. Chapter 41. The conference is open to all employees and will provide training and workshops on a wide range of topics including certified EEO Counselor refresher training, career planning, contemporary leadership strategies and teambuilding.

Federal employees and managers are encouraged to review additional conference and training information when deciding to participate, such as course descriptions, costs, and schedules at the following website .nationalimageinc.org or by email at <u>Chair\_natlimage@live.com</u>.

Agencies are reminded that reporting of training is governed by 5 CFR 410. A copy of this regulation may be found at opm.gov/fedregis/2006/71-051006-28547-a.pdf.

cc: Human Resources and Equal Employment Opportunity Directors