



UNITED STATES OFFICE OF PERSONNEL MANAGEMENT  
Washington, DC 20415

The Director

Thursday, January 24, 2013

**MEMORANDUM FOR: Chief Human Capital Officers**

FROM: John Berry, Director

Subject: National Contract Management Association's 51st Annual Aerospace and Defense Contract Training Forum

The National Contract Management Association (NCMA) will hold its 51st Annual Aerospace and Defense Contract Training Forum March 14th and 15th, 2013, in San Diego, California. The theme for this conference is "Charting the Course for Contract Management Excellence," and the agenda supports the development and ability of contract management professionals to make sound business decisions.

NCMA's Annual Training Forum qualifies as training in compliance with 5 U.S.C. Chapter 41. This event is open to all Federal employees and will feature training and workshops in areas such as Fiscal Responsibility and Accountability, Ethics and Compliance, Collaborative Engagement Strategies, and Workforce Quality and Trends in Contract Management.

Additional information about the conference, including contact information, costs, and links to hotel and registration information can be found online at the following website:  
<http://www.ncmahq.org/Events/conference.cfm?ItemNumber=13121&navItemNumb...>

Agencies are reminded that reporting of training is governed by 5 CFR 410.601.

cc: Human Resources and Equal Employment Opportunity Directors