



UNITED STATES OFFICE OF PERSONNEL MANAGEMENT
Washington, DC 20415

The Director

Friday, August 23, 2013

MEMORANDUM FOR: Chief Human Capital Officers

FROM: Elaine Kaplan, Acting Director

Subject: National Contract Management Association's 32nd Annual Government Contract Management Symposium

National Contract Management Association (NCMA) will hold its 32nd Annual Government Contract Management Symposium from November 18 through November 19, 2013. The theme for this conference is "Leveraging Change, Bridging Strategies, Moving Forward."

NCMA's 32nd Annual Government Contract Management Symposium qualifies as training in compliance with 5 U.S.C., chapter 41. The training, open to all Federal employees, will feature training and workshops including cost and pricing, strategic sourcing, and workforce planning and development.

Before participating, Federal employees and their managers should review additional conference and training information such as course descriptions, costs, schedules at <http://www.ncmahq.org/>.

Agencies are reminded that reporting of training is governed by 5 CFR 410.601.

cc: Human Resources and Equal Employment Opportunity Directors