



UNITED STATES OFFICE OF PERSONNEL MANAGEMENT
Washington, DC 20415

The Director

September 13, 2002
CPM 2002-9

MEMORANDUM FOR: Human Resources Directors

FROM: Donald J. Windstead, Acting Associate Director for Workforce
Compensation and Performance

Subject: Meeting of the World Bank and International Monetary Fund

The World Bank and the International Monetary Fund have scheduled their annual fall meeting for the weekend of September 28-29, 2002, in Washington, DC, and a number of demonstrations have been planned in connection with these meetings. Demonstrators are hoping to create major traffic disruptions on the Friday before the scheduled meetings. We do not anticipate any special leave conditions for Federal employees. The United States Government will remain open as usual during this period.

Because of possible traffic congestion in the downtown Washington, DC, area, I urge you to advise employees to use public transportation and allow extra time for travel on Friday, September 27. Employees who wish to stay home should request leave by following normal procedures. Please encourage supervisors to approve requests for leave on this day. Employees on alternative work schedules (AWS) may wish to schedule their AWS day off or use credit hours (if available). With supervisory approval under a written telecommuting agreement, employees may work at home or at a telecenter on these days.

Federal and local law enforcement officials may determine that designated areas of downtown Washington, DC, will have restricted access. This decision will be made later this month based on the recommendations of law enforcement officials. Any changes affecting Federal employees and agencies will be announced by local media and on OPM's Web site at www.opm.gov.

Employees should be encouraged to monitor local news media for announcements on street closures for both vehicular and pedestrian traffic, closures or disruptions to public transportation, building closures, or any other possible changes in operating status. I also encourage agencies to use communications tools they have in place, such as hotlines, to inform employees of any relevant, agency-specific issues.

I trust you will use all of the management tools available to accommodate employees and continue to provide service. If you have any questions about leave entitlements or alternative work schedules, please ask your staff to contact our Pay and Leave Administration Division by calling (202) 606-2858 or sending an email message to payleave@opm.gov.