



UNITED STATES OFFICE OF PERSONNEL MANAGEMENT
Washington, DC 20415

The Director

Monday, June 23, 2003

MEMORANDUM FOR: Heads Of Executive Departments And Agencies

Subject: Issuance of Two Final Classification Documents

Two final classification documents are available for official use. They are:

- [Job Family Position Classification Standard for Administrative Work in the Equipment, Facilities, and Services Group, GS-1600.](#)
- General Schedule Position Classification Flysheet for the Equipment, Facilities, and Services Assistance Series, GS-1603.