



UNITED STATES OFFICE OF PERSONNEL MANAGEMENT
Washington, DC 20415

The Director

Friday, February 18, 2005

MEMORANDUM FOR: Other Stakeholders

FROM: Dan G. Blair
Acting Director

Subject: Invitation to Senior Executive Service Briefing for New Members

Dear Colleague,

I am pleased to invite you to one of the Bush Administration's series of senior briefings for new Senior Executive Service (SES) members to learn about the President's Management Agenda, his vision and values, and to discuss the unique challenges you face with your new responsibilities. As a new member of the SES, you will play a key role in turning President Bush's principles of a citizen-centered, results-oriented, and market-based government into reality.

The U.S. Office of Personnel Management (OPM) conducts these programs with the White House. The next session will be held April 5, 2005.

These sessions for new SES members provide an overview of executive branch priorities and a unique opportunity to interact with a broad range of policymakers. You may have heard from your colleagues about our previous briefings that included presentations from Cabinet Secretaries, top advisors to the President, including his National Security Advisor, and the Vice President. Though particular officials are not available for each briefing, you will be provided insights and information on domestic and foreign policy issues from the Administration's most knowledgeable individuals.

The program is held at the Ronald Reagan Building. A swearing-in ceremony and reception in your honor conclude the program.

To accept my invitation, please register with the Center for Leadership Capacity Services by March 28, 2005. In the past, these programs have filled prior to the deadline, so send in your form right away.