



UNITED STATES OFFICE OF PERSONNEL MANAGEMENT  
Washington, DC 20415

The Director

Friday, March 11, 2011

**MEMORANDUM FOR: Chief Human Capital Officers**

FROM: John Berry  
Director

Subject: International Association of Latino Public Administration Executives, Inc.  
-- Federal Hispanic Women's Executive Career Enhancement Conference

The International Association of Latino Public Administration Executives, Inc. (IALPAE, Inc.) will hold its Federal Hispanic Women's Executive Career Enhancement Conference from August 16 to August 18, 2011 in Arlington, VA. The theme for the conference is "Latinas, Champions of Excellence in Public Service." The conference is held in observance of 2011 Women's History Month.

The Federal Hispanic Women's Executive Career Enhancement Conference qualifies as training in compliance with 5 U.S.C. Chapter 41. The training is open to all Federal employees and will provide training and workshops in such areas as the Senior Executive Service (SES) application process, Branding Yourself, and Makings of a Competitive Resume.

Federal employees and managers are encouraged to review additional conference and training information when deciding to participate, such as course descriptions, costs, and schedules at the following website <http://ialpae.org/index.html>.

Agencies are reminded that reporting of training is governed by 5 CFR 410. A copy of this regulation may be found at [ecfr.gpoaccess.gov/cgi/t/text/text-idx?c=ecfr&tpl=/ecfrbrowse/Tit...](http://ecfr.gpoaccess.gov/cgi/t/text/text-idx?c=ecfr&tpl=/ecfrbrowse/Tit...)

cc: Human Resources and Equal Employment Opportunity Directors