



UNITED STATES OFFICE OF PERSONNEL MANAGEMENT  
Washington, DC 20415

The Director

Tuesday, October 25, 2016

**MEMORANDUM FOR: CHIEF HUMAN CAPITAL OFFICERS**

FROM: BETH F. COBERT  
ACTING DIRECTOR

Subject: Governmentwide Assessment of Federal Work-Life Programs.

I am pleased to announce that the U.S. Office of Personnel Management (OPM) will administer the first Governmentwide Federal Work-Life Survey in early 2017, and to request a point of contact (POC) for each Chief Human Capital Officer Act department and agency to assist with logistics and communication of the survey.

The work-life needs assessment survey continues OPM's support to develop and sustain an engaged, innovative and productive Federal workforce, and is part of OPM's commitment to support agencies as specified in the June 23, 2014 Presidential Memorandum on [Enhancing Workplace Flexibilities and Work-Life Programs](#). By creating opportunity at every level of the workforce, we are working to attract, empower and retain a talented and productive workforce to better serve the American people.

OPM's commitment to workplace flexibilities and employee wellness makes the Federal service an ideal place for employees to build their careers and cultivate fulfilling lives outside the workplace. We have an unprecedented opportunity to evaluate the relationship between work-life programs and organizational benefits, and answer questions about how Federal programs compare to similar private sector programs through this survey. The data collected will also help individual agencies understand their employees' work-life needs and priorities, allowing senior leaders and managers to make evidence-based decisions about investments in these programs. Furthermore, OPM will analyze the Governmentwide results to identify and share high-performing programs, common barriers and recommendations to create a culture and work environment that supports the productive and efficient use of work-life programs.

Please provide a point of contact to [worklifesurvey@opm.gov](mailto:worklifesurvey@opm.gov) by **Thursday, November 10, 2016**. If you have questions, please contact OPM's Work-Life staff by email at [worklifesurvey@opm.gov](mailto:worklifesurvey@opm.gov) or Julie Brill at [Julie.Brill@opm.gov](mailto:Julie.Brill@opm.gov).

cc: Deputy Chief Human Capital Officers, Council of the Inspectors General on Integrity and Efficiency, and Work-Life Coordinators