



UNITED STATES OFFICE OF PERSONNEL MANAGEMENT
Washington, DC 20415

The Director

Wednesday, August 2, 2000

MEMORANDUM FOR: Human Resources Directors

FROM: HENRY ROMERO (...signed July 26, 2000...) ASSOCIATE
DIRECTOR FOR WORKFORCE COMPENSATION AND
PERFORMANCE

Subject: "Fewer than Nine" Factor Evaluation System (FES) Study

I want to personally thank you for your tremendous response to our request for sample FES position descriptions (PDs) to validate a factor evaluation system with fewer than nine factors. Please also convey my appreciation to your staffs for the time and attention they spent in selecting PDs for the study. In this time of reduced staffing levels, I know it is extremely difficult to take on any additional tasks.

The hundreds of PDs we received will be extremely useful to help complete an important step toward classification processes that are easier to understand and use. We now have an ample supply of PDs for this study, and we do not want to overburden your staffs. *Please discontinue any efforts still underway to send more PDs for the Fewer than Nine Study.*

As you recall, the objectives of the study are to simplify the General Schedule position classification process and, at the same time, help the Bureau of Labor Statistics find a better way to gather and analyze occupational survey data. We also want to retain the benefits of the automated systems used by many agencies. In short, OPM is striving toward faster, more accurate classification within the current system and occupational survey processes, while preserving established technology.

As always, we look forward to continued work with you and your staffs.

cc: Agency Classification Chiefs.