



UNITED STATES OFFICE OF PERSONNEL MANAGEMENT
Washington, DC 20415

The Director

Tuesday, March 17, 2009

MEMORANDUM FOR: Chief Human Capital Officers

FROM: Kathie Ann Whipple, Acting Director

Subject: Federally Employed Women's National Training Program

Federally Employed Women will hold its 40th National Training Program (NTP) on July 20-24, 2009, in Orlando, Florida. The training program is targeted towards Federal employees. The title for this year's NTP is "Keys to Success."

This National Training Program qualifies as training in compliance with 5 U.S.C. Chapter 41. The training is open to all employees and will provide training and workshops in a variety of areas including "Executive Leadership," "Project Management," "Administrative Professional," "Military," "Science and Technology" and "Federal Women's Program."

Federal employees and managers are encouraged to review additional conference and training information when deciding to participate, such as course descriptions, costs, and schedules, at the following website fewntp.org.

Agencies are reminded that reporting of training is governed by 5 CFR 410. A copy of this regulation may be found at opm.gov/fedregis/2006/71-051006-28547-a.pdf.

cc: Human Resources and Equal Employment Opportunity Directors