

FEDERAL EXECUTIVE BOARD NATIONAL NETWORK

Annual Report

Fiscal Year 2017



A National Network with Local Connections

ACKNOWLEDGEMENT

I extend my appreciation to the Federal Executive Board (FEB) Chairs, Vice Chairs, Executive Directors, and leadership committee members for your exceptional service to the FEB National Network and your local Federal communities.

I would like to recognize the following agencies which provide resources to FEB offices across the country:

Department of Agriculture

Department of Commerce

Department of Defense

Department of Energy

Department of Health and Human Services

Department of Homeland Security

Department of Housing and Urban Development

Department of the Interior

Department of Justice

Department of Labor

Department of Transportation

Department of the Treasury

Department of Veterans Affairs

General Services Administration

National Aeronautics and Space Administration

Office of Personnel Management

Social Security Administration

In addition, I appreciate the agencies' continued support, including in-kind services, and engagement in local Board activities.

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Acting Director Kathleen M. McGettigan
U.S. Office of Personnel Management



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Federal Executive Boards (FEB) at a Glance

History and Operations

- Established by President John F. Kennedy's 1961 [Presidential Directive](#)
- *Purpose:* Interagency coordination and communication among Federal agencies outside of Washington, DC
- *Board:* Comprised of highest ranking local Federal officials; officers elected annually
- *Funding:* Funding provided by a host Federal department or agency and project funding is covered by local FEB member agencies
- *Operations:* Optimally, each FEB office is staffed by two Federal employees who manage the daily operations of the Board
- *Oversight:* U.S. Office of Personnel Management (OPM), [Section 960 - Title 5 Code of Federal Regulations](#)
- *Strategic Plan:* Federal Executive Board Strategic and Operational Plan, 2013-2017

Nationwide Statistics

- **28** FEBs are located across the Nation
- Approximately **789,558** Federal civilian employees are served in FEB areas which represents nearly **38%** of the Federal community
- On average, **140** Federal agency component offices are served in each FEB

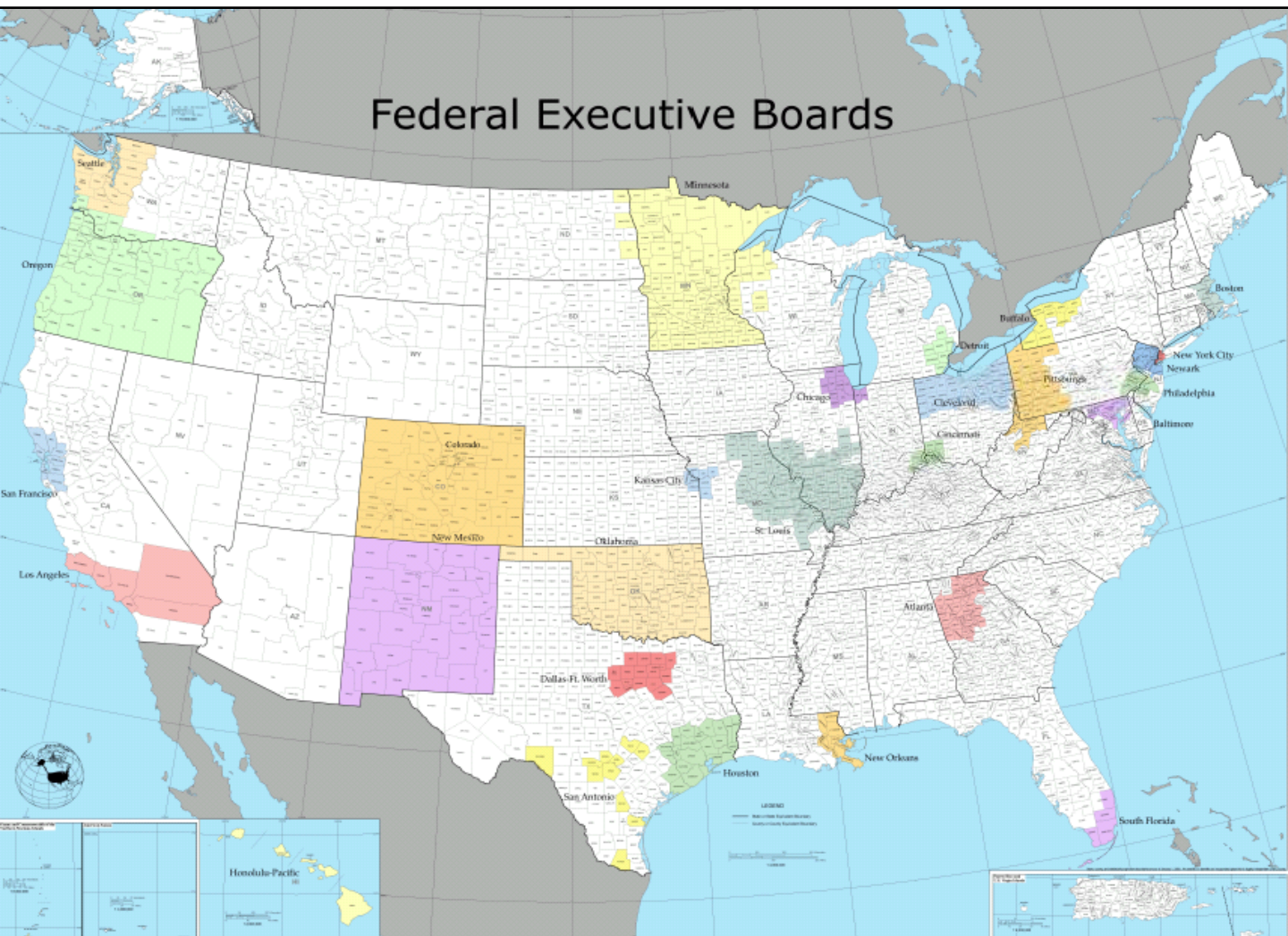
Strategic Lines of Business

- Emergency Preparedness, Security and Employee Safety
- Workforce Development and Support
- Intergovernmental and Interagency Collaboration and Community Outreach

Value Added to the Federal Community

- Catalysts for national and local initiatives
- Hubs for cross-agency coordination to address local issues
- Vehicles for effective communication and timely and accurate information
- Mechanisms for cost avoidance through interagency cooperation of shared resources
- Forums for leadership development and employee recognition

FEB Coverage Areas



- | | |
|-------------------|---------------|
| Atlanta | Minnesota |
| Baltimore | Newark |
| Boston | New Mexico |
| Buffalo | New Orleans |
| Chicago | New York City |
| Cincinnati | Oklahoma |
| Cleveland | Oregon |
| Colorado | Philadelphia |
| Dallas-Fort Worth | Pittsburgh |
| Detroit | San Antonio |
| Honolulu-Pacific | San Francisco |
| Houston | Seattle |
| Kansas City | South Florida |
| Los Angeles | St. Louis |

Executive Summary

Federal Executive Boards (FEB) enhance communication, coordination and collaboration among Federal agencies across the country. The 28 FEBs comprise an effective network to advance Federal initiatives and programs outside of Washington, DC. Their outreach extends to State and local levels of government to increase opportunities for cooperation beyond the Federal community. The Boards identify strategic partners, bring them together, and facilitate collaboration to achieve common goals. The FEB vision, mission, and guiding principles create a strong culture for improving Federal services.

Vision

To be catalysts for better Government



Mission

Increase the effectiveness of Federal Government by strengthening coordination of government activities

*Service * Integrity * Excellence*

Each Board serves an identified geographic area of the United States by bringing together senior officials of Federal agencies represented in that area to address matters of interagency communication, coordination and collaboration. Carrying out the responsibilities of each FEB is a collateral duty for the Board members. Therefore, each Board relies heavily upon FEB staff members — the Executive Director and Assistant — to coordinate all Board programs, initiatives, and activities.

In Fiscal Year (FY) 2017, the FEBs continued to advance efforts for the Federal community under three strategic lines of business. FEB-sponsored programs contributed to the following major accomplishments.

EMERGENCY PREPAREDNESS, SECURITY AND EMPLOYEE SAFETY:

- ✓ FEBs hosted 14 emergency preparedness exercises with over 1,000 participants, and 47 training workshops serving over 1,700 participants.
- ✓ FEBs assisted local Federal agency leaders by providing operating status information, and reported 67 operating status changes to OPM in FY 2017. Real world events included boil water advisory, flooding, freezing rain, heavy rain, highway collapse, high winds, hurricanes (Matthew, Harvey, Irma), ice, power outages, protests, road closures, sleet, snow, and winter storm/weather.

WORKFORCE DEVELOPMENT AND SUPPORT:

- ✓ FEBs provided training opportunities to 41,365 Federal employees at an estimated cost avoidance of more than \$7.94 million.
- ✓ FEB-sponsored Alternative Dispute Resolution (ADR)/Shared Neutrals programs successfully settled more than 256 cases, resulting in an estimated cost avoidance of more than \$14.8 million.

INTERGOVERNMENTAL COLLABORATION AND COMMUNITY OUTREACH:

- ✓ Combined Federal Campaign (CFC) campaigns in FEB areas collectively raised over \$63.7 million, representing 38% of the total CFC campaign receipts.
- ✓ Across all 28 FEBs, Federal employees contributed more than 19,675 hours of community service. Additionally, FEBs coordinated the donation of over 460,756 pounds of food throughout the year. Blood drives hosted by FEBs provided local hospitals with more than 1,268 units of blood.

In summary for FY 2017, FEBs continued to demonstrate that through active membership and leadership coordination, Federal agencies reduced duplicative efforts and achieved increased efficiencies. FEBs serve as a valuable resource to advance Administration and Agency initiatives outside of Washington, DC.

LINE OF BUSINESS I:

Emergency Preparedness, Security and Employee Safety

Emergency Preparedness/Continuity Training and Exercises

FEBS increase emergency preparedness and continuity of government operations in Federal communities by serving as the hub for information, planning, and coordination in their locales.

FEBS played a vital role in collaborating with Federal, State, and local governments to develop strategies for the continuity of work and the safety of employees during an emergency event. These partnerships, including the Federal partners below, helped promote emergency preparedness in areas covered by FEBS.

- ✓ Department of Commerce, National Oceanic and Atmospheric Administration (NOAA), National Weather Service (NWS)
- ✓ Department of Health and Human Services (HHS)
- ✓ Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA)
- ✓ DHS, Federal Protective Service (FPS)
- ✓ DHS, Interagency Security Committee (ISC)
- ✓ Department of Labor (DOL)
- ✓ Environmental Protection Agency (EPA)
- ✓ General Services Administration (GSA)
- ✓ Social Security Administration (SSA)

FEBS are increasingly recognized for their role in helping to prepare local communities for emergency situations.

Active Shooter Awareness – With an increase in active shooter incidents, the FEBS hosted FPS-sponsored training and exercises on how to respond to an active shooter situation in a Federal facility – Run, Hide, Fight. Over 200 participants attended these events which took place in the following FEB areas: *Atlanta, Cleveland, Dallas-Fort Worth, Kansas City, Minnesota, New Mexico, Oklahoma, Oregon, Pittsburgh, and St. Louis.*

Closed Points of Dispensing (POD) – In the event of an anthrax attack, designated Federal facilities would be established as closed PODs to provide medical countermeasures to the local Federal population and reduce the demand on local authorities. For this role, the FEBS served as a communications link with local Federal Departments and Agencies, as they would do for any emergency.

The following FEBS assisted with POD activities by hosting training to staff PODs, sponsoring POD exercises, and participating in POD planning: *Atlanta, Chicago, Cincinnati, Dallas-Fort Worth, Kansas City, Minnesota, Oklahoma, San Antonio, San Francisco, and St. Louis.*

- ✓ *Atlanta FEB* coordinated with the DOL, EPA, FPS, GSA, HHS, SSA, and Fulton County Department of Health and Human Wellness on an exercise that focused on the transport of medication from the Strategic National Stockpile to the Federal closed PODs.
- ✓ *Cincinnati FEB* continued to partner with local government officials to develop the FEB's closed POD plan for Federal employees, contractors and their families in the Greater Cincinnati area at four Federal

closed PODs, and to conduct closed POD training for over 250 people.

- ✓ *Dallas-Fort Worth FEB* collaborated with the Dallas County Department of Health and Human Services, HHS, and SSA on a closed POD exercise for over 100 Federal employees.
- ✓ *Kansas City FEB* continued to recruit and disseminate information regarding volunteers to staff closed PODs within area Federal buildings.
- ✓ *Minnesota FEB* coordinated with the Minnesota Department of Health on closed POD preparations covering over 20,000 Federal employees, contractors, and volunteers.
- ✓ *Oklahoma FEB* maintained a closed POD agreement with the Oklahoma Department of Health.
- ✓ *San Francisco FEB* worked with the City of San Francisco's Emergency Office, HHS, and GSA on a Federal closed POD plan.
- ✓ *St. Louis FEB* coordinated with the St. Louis City Health Department on a closed POD memorandum of understanding.



Closed POD exercise (Atlanta FEB)



Closed POD exercise (Dallas-Fort Worth FEB)

Information Sessions

- ✓ *Boston FEB* hosted webinar briefings for stakeholders to learn more about the FEB's decision support role during emergencies.
- ✓ *Buffalo FEB* hosted a NWS Weather 101 session for its members.
- ✓ *Chicago FEB* coordinated a FEB leadership event with the Cook County's Department of Homeland Security and Emergency Management to include an executive committee meeting and facilities tour.
- ✓ *Dallas-Fort Worth FEB* and *Oklahoma FEB* partnered with FPS to provide a threat briefing to Federal leaders.
- ✓ *New Orleans FEB* hosted a hurricane preparedness briefing with panel presentations and a emergency communications briefing.

- ✓ *Philadelphia FEB*, in coordination with FPS, hosted a demonstration on how K-9 explosives detection works and the capabilities of their K-9 unit. The FPS officer shared how dogs are selected and trained to support the human officers to serve and protect Federal facilities and the Federal workforce.
- ✓ *Pittsburgh FEB* hosted a NWS winter weather webinar to review warnings that trigger the FEB's emergency decision and notification plan.
- ✓ *San Francisco FEB* hosted an Earthquake Country Alliance Regional Workshop to create a strong public-private partnership for building safety



Canine officer Duke, a Labrador retriever, and his handler, Officer McCausland (Philadelphia FEB)

DHS/ISC Regional Advisory Meetings – In FY 2017, 19 FEBs hosted DHS Interagency Security Committee (ISC) National Compliance Advisory Initiative Phase 1 meetings and Phase 2 training sessions with over 800 participants at the following FEB locations: *Atlanta, Boston, Buffalo, Chicago, Cincinnati, Cleveland, Colorado, Dallas-Fort Worth, Detroit, Kansas City, Los Angeles, Minnesota, New Mexico, Oklahoma, Oregon, Philadelphia, San Francisco, Seattle, and St. Louis*. Phase 1 meetings offered an overview of the ISC standards and policies, and a forum to exchange information on safeguarding Federal facilities. Phase 2 training sessions provided a comprehensive look at the risk management process and Facility Security Committee membership.

Interagency Training Events – FEBs sponsored a number of FEMA continuity training courses in FY 2017 including Building Design for Homeland Security, Business Process Analysis/Business Impact Assessment, COOP Manager's Train the Trainer Course, Continuity Exercise Design, Continuity Planner's Train the Trainer Workshop, Devolution Planning Workshop, Instructional Presentation and Evaluation Skills, Reconstitution Planning Workshop, and Resilient Accord/Cyber Security Planning Workshop.

Tabletop (TTX) and Full-Scale Exercises – Through each FEB's interagency emergency preparedness/continuity working group, the FEBs partnered with FEMA and other agencies to host tabletop and full-scale exercises with a variety of potential scenarios: active shooter (*Atlanta; Kansas City*); all hazards (*Buffalo; Chicago; San Antonio*); cybersecurity (*Colorado*); earthquake (*Oregon*); hurricane (*South Florida*); reconstitution (*Detroit*); sporting event (*Minnesota*); terrorism (*Atlanta; Kansas City; Newark; Philadelphia; St. Louis*).

13 FEBs hosted exercises in FY 2017, most with support from FEMA:

- ✓ *Atlanta FEB* – Operation Mega Shield with FPS.
- ✓ *Buffalo FEB* – FEB Emergency Plan TTX with the FEB Emergency Dismissal Committee.
- ✓ *Chicago FEB* – Electric utility exercise with Commonwealth Edison (ComEd), the largest electric utility in Illinois.
- ✓ *Colorado FEB* – Mile High DICE, an intergovernmental TTX with FEMA Region VIII.
- ✓ *Detroit FEB* – Reconstitution TTX with FEMA Region V.

- ✓ *Kansas City and St. Louis FEBs* – Kansas City Regional Interagency Continuity Exercise (KC RICE) and St. Louis Interagency Continuity Exercise (SLICE), a full-scale continuity exercise with both FEBs and FEMA Region VII.
- ✓ *Minnesota FEB* – Super Bowl TTX with FEMA Region V.
- ✓ *Newark FEB* – Gotham Shield TTX with FEMA Region II.
- ✓ *Oregon FEB* – Cascadia Resolve 2017 with FEMA Region X.
- ✓ *Philadelphia FEB* – Liberty Down 2017 with FEMA Region III.
- ✓ *San Antonio FEB* – All Hazards TTX with the San Antonio Office of Emergency Management.
- ✓ *South Florida FEB* – Sunshine Endeavor Full-Scale Exercise with FEMA Region IV and the Miami Veterans Affairs Healthcare System.



ComEd TTX (Chicago FEB)



Liberty Down 2017 (Philadelphia FEB)



Sunshine Endeavor Full-Scale Exercise (South Florida FEB)

Benefits to Departments/Agencies:

- Provides a central point-of-contact for emergency preparedness training
- Builds partnerships with stakeholders before an emergency occurs

Result: In FY 2017, FEBs hosted 14 exercises with over 1,000 participants and 47 training events serving over 1,700 participants.

All Hazard Emergency Plans and Emergency Communications

FEBs assure awareness of Federal communities by providing timely and accurate communication of emergency information.

FEBs used a Nationwide web-based emergency notification system, Vesta Communicator, to provide up-to-date, accurate, and consistent information to their Federal agency leaders to assist in making workforce status decisions for their employees. Vesta Communicator provided FEBs the ability to rapidly communicate vital information to key members via voice and email messages delivered to various devices during local emergencies. The FEB Executive Director served as the administrator for each FEB's Vesta Communicator system.

For weather-related or unusual situations affecting an FEB geographic area, the FEBs provided up-to-date, accurate, and consistent information, such as from the NWS, in order for local Federal agency leaders to make informed decisions on an operating status decision. In addition to providing information, if the need arose, 21 of the 28 FEBs would have provided an operating status recommendation (delayed arrival; early departure; closure; open with unscheduled leave/unscheduled telework) for local Federal agency leaders.

In FY 2017, 17 FEBs provided operating status recommendations and 3 FEBs provided information only to local Federal agency leaders: *Atlanta, Boston, Buffalo, Chicago, Cleveland, Colorado, Detroit, Houston (information only), Kansas City, Minnesota, New Orleans, Newark, Oklahoma (information only), Oregon (information only), Philadelphia, Pittsburgh, San Antonio, Seattle, South Florida and St. Louis.*

- ✓ *Houston FEB* communicated with Federal agency leaders prior to, during, and after Hurricane Harvey to provide support which included daily emails with resource information for affected employees. Additional support was provided by the *Dallas-Fort Worth, Detroit, Los Angeles, Minnesota, and San Antonio FEBs.*
- ✓ After a tornado touched down and destroyed the National Finance Center (NFC) building leaving over 1,300 employees displaced, the *New Orleans FEB* produced a status of Federal operations report and coordinated media responses.
- ✓ To prepare for and respond after Hurricane Irma, the *South Florida FEB* participated in daily NWS calls, communicated Federal operating status recommendations, and shared vital information with agency leaders. The *Pittsburgh FEB*, serving as South Florida's backup FEB, provided additional support.



Before and After Hurricane Harvey (Houston FEB)



Hurricane Irma (South Florida FEB)

Benefits to Department/Agencies:

- Supports local Federal agency leaders to expeditiously make informed decisions regarding operating status for their Federal agency employees
- Provides a single resource for credible information on what other agency leaders decide before making a decision for their own agency

Result: Modeling the OPM Washington, DC, Area Dismissal and Closure Procedures, FEBs assisted local Federal agency leaders by providing operating status information, and reported 67 operating status changes to OPM in FY 2017. Real world events included: boil water advisory, flooding, freezing rain, heavy rain, highway collapse, high winds, hurricanes (Matthew, Harvey, Irma), ice, power outages, protests, road closures, sleet, snow, and winter storm/weather.

LINE OF BUSINESS II: Workforce Development and Support

Training and Learning Experiences

FEBs develop the Federal workforce by providing critical training opportunities and learning experiences.

FEBs identified and provided a variety of quality training opportunities, at low or no cost, to their Federal communities, such as: Administrative Training, Effective Communication, Generational Differences, and Professional Development.

- ✓ *Philadelphia FEB* Mid Atlantic Acquisition Council hosted an inaugural Acquisition Training Symposium for employees in the contracting and acquisition field. The Symposium was a full-day event with a Federal panel, and sessions on category management implementation, small business subcontracting, and acquisition best practices. Over 180 Federal employees in the acquisition and contracting field attended this free event to improve their contracting excellence.

The shared communication approach of the FEBs contributed to the success of several Governmentwide training and developmental programs, such as:

What's in Your Retirement Wallet? – A partnership with representatives from the U.S. Office of Personnel Management (OPM), U.S. Securities Exchange Commission, Federal Retirement Thrift Investment Board (TSP), and Social Security Administration, provided employees information directly from Federal experts on the three elements of their retirement. The training was hosted by the following FEBs: *Atlanta, Chicago, Dallas-Fort Worth, Kansas City, Pittsburgh, and St. Louis FEBs.*



Los Angeles FEB Executive Women In Motion Senior Executive Service flash mentors

Executive Women in Motion (EWIM): Pathways to the Senior Executive Service (SES) – *Boston, Dallas-Fort Worth, Detroit, Kansas City, Los Angeles, and Philadelphia FEBs* offered sessions that provided leadership tools and mentoring with the goal to increase the number of women employed in SES careers. In FY 2017, EWIM provided over 806 Federal employees with a no-cost leadership development opportunity, offsetting training costs and resulting in a cost avoidance of over \$161,000 in training dollars. In addition, 89% of participants stated the session increased their interest in the SES, and 99% of participants stated they would recommend future events to others.

President’s Management Council (PMC) Interagency Rotation Program – High-potential GS 13-15 employees were matched with 6-month interagency rotational assignments that enabled emerging Federal leaders to develop and enhance specific leadership competencies, broaden organizational experience, and foster networks they can leverage in the future. In FY 2017, the *Atlanta, Chicago, Colorado, Kansas City, Los Angeles, Philadelphia, and San Francisco* FEBs partnered with the Office of Management and Budget and OPM to offer the PMC Interagency Rotation program in the local community.

I cannot thank you enough for the opportunity to participate in the Presidential Management Council Interagency Rotational Fellowship Program. My experience is something that I will carry with me for the rest of my career. I am returning to Social Security Administration with greater insight and maturity in my leadership style.

Kelly Shaban
Attorney Advisor
Office of Disability Adjudication & Review
Social Security Administration
San Francisco FEB

Leadership Development – Each FEB customized training to meet local needs and a common theme is leadership development. Accordingly, the following FEBs sponsored leadership programs that expanded the Federal Government's cadre of leaders: *Atlanta, Cleveland, Dallas-Fort Worth, Houston, Los Angeles, Minnesota, Oklahoma, Oregon, San Antonio, San Francisco, Seattle, and South Florida*. Boards without formal leadership programs hosted forums or other leadership training courses.



2017 High Performance Leadership Program participants at the Federal Air Marshals Airplane Simulator (South Florida FEB)



FY 2017 Leadership Series graduation ceremony graduates and management from the Department of Labor, Federal Mediation and Conciliation Service, U.S. Attorney's Office, and National Bureau of Background Investigations (Detroit FEB)

- ✓ *Kansas City and St. Louis* FEBs partnered on “Journey to the Extraordinary: 12 Milestones to Success”, a free two-day interactive workshop designed for local executive leaders, focusing on personal motivation and inspiring others. Over 130 executives attended from across the four-state region.
- ✓ *Seattle FEB*’s Executive Leadership Council developed a robust curriculum of training seminars for front-line managers and new supervisors. The seminars draw teaching talent and technical expertise primarily from within the local Federal agencies.

These offerings and other learning experiences assisted agencies to supplement agency training programs.

Working for the Air Force and Department of Defense my entire Federal career, I became “stove piped” in my view on how the Federal Government works. The Leadership FEB class broadened my knowledge on how Federal agencies operate because of the site visits and meeting with their leadership. The required reading for the program improved my leadership knowledge and skills, which I will carry forward in my career. I highly recommend anyone in a leadership role participate in this program.

Kelly Ford
Chief, Tinker Air Force Base
Department of Defense
Oklahoma FEB

Benefits to Department/Agencies:

- Reduces employee development costs
- Increases training selections
- Creates cross-agency training opportunities

Result: In FY 2017, FEBs helped agencies avoid additional expenditures of \$7.94 million in training costs for 41,365 employees.

Alternative Dispute Resolution

FEBs provide cost-effective services to resolve disputes and preserve working relationships through use of Alternative Dispute Resolution (ADR).

The FEB ADR/Shared Neutrals programs allowed participating Federal agencies, through reciprocal agreements, to share trained mediators and other mediation resources. These programs assisted agencies to avoid costly formal litigation procedures and provided a neutral mediator to assist in improving employee morale and collegial relationships. Shared Neutrals programs operated in these FEB areas: *Atlanta, Boston, Chicago, Cleveland, Colorado, Dallas-Fort Worth, Detroit, Kansas City, Los Angeles, Minnesota, New Mexico, New Orleans, Oklahoma, Oregon, Philadelphia, Pittsburgh, San Antonio, San Francisco, Seattle, and South Florida.*



ADR Mediators (Dallas Fort-Worth FEB)

OPM and the Federal Mediation Conciliation Service (FMCS) continued to operate under a Memorandum of Understanding to provide mediation training services for the FEB programs. Under the agreement, FMCS headquarters managed the administrative processes, including registration and payment for the trainings, and the FEBs assisted with advertising and identifying training space.

93% of mediation participants indicated it was helpful to have a mediator from another Federal agency

82% of mediation participants were satisfied with the ADR process

Benefits to Departments/Agencies:

- Offers a third-party mediator (not affiliated with an employee's agency)
- Provides standardized mediation training
- Identifies training needs to proactively address common workplace concerns

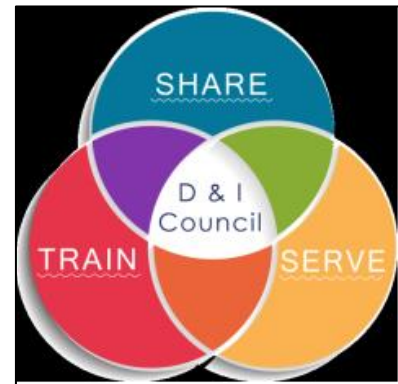
Result: During FY 2017, FEB-sponsored ADR programs successfully settled 256 cases, resulting in an estimated cost avoidance of more than \$14.8 million.*

Recruitment and Retention Initiatives

FEBs conduct outreach to inspire and educate key pools of workforce talent needed by Government.

FEBs coordinated with local colleges and universities to attract talent to the Federal Government. Through these partnerships, FEBs provided information on the Federal application process and connected job seekers with knowledgeable professionals.

FEBs supported a more diverse Federal Government with targeted outreach to veterans and individuals with disabilities. FEBs also organized diversity councils that sponsored training events to foster awareness within their communities.



Minnesota FEB's Diversity and Inclusion Council logo

Benefits to Department/Agencies:

- Provides interagency awareness for improved working relationships
- Develops partnerships within Federal Department/Agencies and with local colleges and universities
- Decreases duplicative efforts and promotes employee collaboration

Result: The Federal college and interagency partnerships assist to attract skilled talent and retain high performing employees.

* Cost avoidance calculation is based on "Cost Savings Associated with the Air Force Alternative Dispute Resolution Program, 1996." It is adjusted for inflation using the Bureau of Labor Statistics inflation calculator.

Federal Employee Engagement

FEBs improve morale of the Federal workforce by celebrating the people who serve our Nation.

Many of the FEBs highlighted high-performing Federal employees in their communities and rewarded innovative efforts that advanced the mission of local Federal agencies. Employees received recognition through place-based events, ceremonies during Public Service Recognition Week, or partnerships with State and local government.

Benefits to Department/Agencies:

- Receive recognition from the local Federal community
- Increases employee engagement and contributes to retention strategies

Result: In FY 2017, FEBs presented a total of 2,910 awards to Federal employees.



U.S. Citizenship and Immigration Services received the 2017 Organizational Partnership Award (South Florida FEB)



Brad Buoy received the Employee of the Year JFK Leadership Award during a ceremony at the Social Security Administration's annual recognition event (Chicago FEB)



Financial Center Fraud Team, Bureau of the Fiscal Service, Department of the Treasury, gold medalists in the Service Excellence category (Philadelphia FEB)



Federal Service Excellence Awards Celebration (Cincinnati FEB)

LINE OF BUSINESS III:

Intergovernmental and Interagency Collaboration and Community Outreach

Combined Federal Campaign

FEBs support the Combined Federal Campaign (CFC) by providing Federal employees the opportunity for charitable-giving in their local areas.

FEBs provided strong leadership and support for the CFC outside of the Washington, DC, area, and served as vital connection points between the Federal Government and local communities.



- ✓ Organized and supported the Local Federal Coordinating Committees (LFCC) in FEB areas.
- ✓ Coordinated the review process of applications from local non-profit organizations to be included within the CFC.
- ✓ Hosted trainings for Loaned Executives and Campaign Coordinators.
- ✓ Helped prepare local LFCCs to implement recently revised CFC regulations.
- ✓ The *Atlanta, Baltimore, Boston, Buffalo, Chicago, Cleveland, Colorado, Dallas-Fort Worth, Detroit, Houston, Kansas City, Los Angeles, Minnesota, New Mexico, New Orleans, New York City, Newark, Oklahoma, Oregon, Pittsburgh, San Antonio, San Francisco, Seattle, and South Florida* FEBs supported LFCC mergers and expansions during FY 2017. These mergers and expansions increased the efficiency of the impacted LFCCs, as well as reached employees who previously did not have access to the CFC.

The North Coast Ohio LFCC, supported by the *Cleveland FEB*, was honored with an CFC Innovation Award. Innovation Awards recognized creative strategies which significantly increased donations over previous years and boosted employee morale.

Benefits to Department/Agencies:

- Provides quality assurance, oversight, and accountability for local CFC campaigns
- Increases employee engagement by supporting philanthropic causes

Result: FEB efforts contributed to meeting, or exceeding, CFC campaign goals. The overall CFC pledges for FY 2017 totaled more than \$167 million. Campaigns in FEB areas collectively raised \$63,700,270, representing 38% of the total CFC campaign receipts.

Assistance to Agencies and Employees

FEBs improve communications among Federal agencies within each FEB, across the nationwide FEB network, and between FEBs and Federal offices in Washington, DC.

FEBs served their local Federal communities by providing forums for discussion and coordination to advance Agency and Administration priorities. FEBs also brought together local agency heads at regular Full Board meetings, issued monthly newsletters, and provided networking opportunities between State and local government entities, including local Congressional offices.

FEBs provided support to numerous White House and Agency initiatives:

Combatting the Opioid Crisis – The *Philadelphia FEB* partnered with Health and Human Services, Substance Abuse and Mental Health Services Administrations, to present information regarding the opioid epidemic. The information session also included two non-profit organizations that offer support to individuals working towards substance abuse recovery. The *St. Louis FEB* coordinated with the Department of Justice’s Federal Bureau of Investigation and Drug Enforcement Administration (DEA) to host an open discussion on the opioid epidemic. The discussion included over 35 Federal leaders and focused on how agencies can collaborate towards increasing community outreach and eradicate drug abuse. The *Detroit, Houston, Kansas City, Los Angeles, Oklahoma, and Pittsburgh FEBs* also shared information related to the Executive Order *Establishing the President’s Commission on Combating Drug Addiction and the Opioid Crisis* and DEA National Prescription Drug Take Back days with member agencies.



Dallas-Fort Worth FEB staff served as volunteer decoys for TSA canine teams

Improving Federal Security – The *Dallas-Fort Worth FEB* piloted a program with Department of Homeland Security’s Transportation Security Administration (TSA), where Federal employees volunteered as decoys for canine teams at Dallas/Fort Worth International Airport. The canine teams detected explosives and provided a visible deterrent to terrorism. Similarly, the *Oklahoma FEB* supported TSA through securing 24 Federal employees who volunteered to pose as travelers with non-approved items at Lawton Fort Sill Regional, Tulsa International, and Will Rogers World airports. In both situations, the Federal volunteers served a vital position of being unfamiliar to the canine teams and the security screeners, enabling TSA to conduct realistic tests

Innovation – The *Chicago FEB* coordinated an event which included presentations from ChiHackNight, DataMade, Code for America, and General Service Administration’s (GSA) 18F. The event focused on the importance of civic hacking, open data, and cross-agency technological problem solving. Also, the *Minnesota FEB’s* Continuous Improvement Council sponsored an Innovation Lab which helps agencies improve efficiencies and service deliveries through redesigning work flow processes.

Strengthening the Senior Executive Service (SES) – The *Boston FEB* launched an SES Speaker Series, which consisted of six forums. These forums convened senior agency leaders for candid discussions, education, and networking. Three of the six forums featured Congressional Members from local districts, two forums focused on SES reform, and the final forum highlighted the Model Workplace at the GSA.

Sustainability – FEBs encouraged agencies to support the *Planning for Federal Sustainability in the Next Decade* initiative, which is led by the Environmental Protection Agency (EPA) and GSA. The *Buffalo, Detroit, Kansas City, Los Angeles, Philadelphia, and Seattle FEBs* promoted sustainability programs within their Federal buildings. Specifically, the Kansas City FEB promoted EPA’s E-Scrap Day, which is a community collection of old and broken electronic equipment. The Seattle FEB co-hosted an Earth Day celebration with EPA, which presented local organizations’ efforts to reduce waste.

FEBs also supported local priorities established by Board members:

Acquisition and Small Business Councils – *Kansas City, Minnesota, Philadelphia, and San Francisco FEBs* sponsored councils to support the Federal acquisition community and local small businesses. The acquisition councils fostered networking and shared information among contracting professionals. The Minnesota and San Francisco FEBs hosted Government procurement fairs for prospective contractors interested in working with the Federal Government. Similarly, the Kansas City FEB facilitated meetings to provide resources and educate small businesses on doing business with the Government.

Congressional Briefings – *Minnesota FEB* sponsored a Regional Congressional briefing, which included participation from the FEBs located in *Chicago, Cincinnati, Cleveland, and Detroit*. The *Boston, Kansas City, and South Florida FEBs* also briefed local Congressional representatives, providing background on FEB activities and distributing Federal directories, including agency leadership contact information.

Employee Wellness Programs – *Cleveland FEB's* wellness committee delivered a year-long wellness series, including sessions on medication, yoga, arthritis, diabetes, breast cancer, stress management, nutrition, osteoporosis, heart health, healthy eating, exercise, and fitness. Similarly, the *Oregon FEB* hosted a training “Breaking the Cycle of Stress,” which provided strategies to gain clarity of mind and increase personal capacity to overcome challenges. The *Colorado, Kansas City, Oklahoma, and Philadelphia FEBs* also sponsored group exercise activities and nutritional programs which provided employees with meaningful tools to reduce health risks. Moreover, FEB-sponsored health fairs across the country provided employees the opportunity for basic health screenings and assisted employees to make informed healthcare decisions during Federal Employee Health Benefits Open Season.

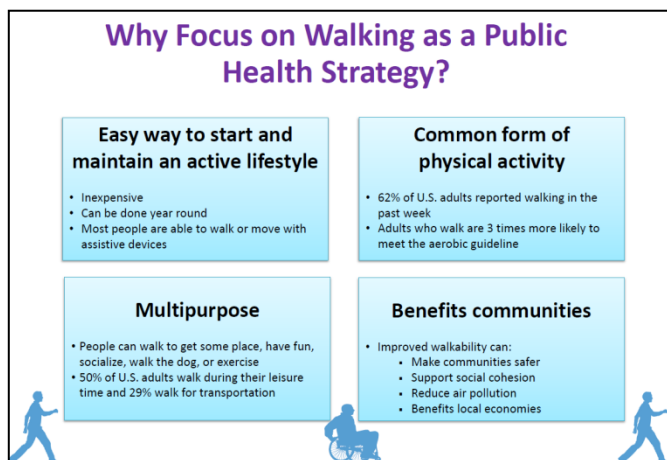
Federal Agency Showcases – *Atlanta and New Orleans FEBs* hosted showcases to promote agencies’ missions and services. The Atlanta FEB’s “Feds Meet Feds Expo” increased awareness within the Federal community at large, while the New Orleans FEB’s “Government on Display” event provided agencies an opportunity to engage with the public. Other FEBs featured agency initiatives during their Full Board meetings.

Public Affairs Councils – *Kansas City, Los Angeles, Philadelphia, San Francisco, and Seattle FEBs* sponsored public affairs councils to showcase best practices, provide training opportunities, and encourage networking among Federal public affairs officers. These councils helped improve communication with news media and the public’s understanding of Federal programs.

Benefits to Departments/Agencies:

- Provides interagency networking opportunities for senior leaders within the Federal community
- Increases communication and collaboration between agencies outside of Washington, DC

Result: Enhanced communication between agencies led to improved implementation of Government-wide initiatives outside of Washington, DC.



Health and Human Services' presentation on the benefits of walking and promoting Philadelphia FEB's StairWELL campaign

Community Service Activities

FEBs cultivate community relations by coordinating Federal participation.

FEBs coordinated volunteer opportunities and community outreach programs. Such programs included mentoring and tutoring students, blood drives, book collections, clothing drives, city and county community service projects, and holiday toy drives. FEB Leadership Development Programs often included outreach to local community organizations.

Community Supply Drives – *Newark FEB* sponsored an inaugural program to collect Wish List items and sent Care Packages to military service members deployed overseas. The *Detroit FEB* collected toiletries for a local community college that assisted young adults who aged out of the foster system to obtain vital resources and navigate through the academic process. The *Buffalo, Colorado, Dallas-Fort Worth, Kansas City, Philadelphia, San Antonio, Seattle, and South Florida FEBs* also hosted collections to benefit various local organizations that support communities in need.



Children wrote Thank You cards included in care packages sent to military members serving overseas (Newark FEB)

Food Drives – *Buffalo, Cleveland, Colorado, Detroit, Kansas City, Newark, Philadelphia, Pittsburgh, San Antonio, Seattle, and South Florida FEBs* coordinated food drives to help feed hungry families within their communities. These food drives helped bridge the gap during the summer months when children were unable to participate in the Department of Agriculture, Food and Nutrition Service’s school breakfast and lunch programs, and also benefited distressed communities recovering from disasters, such as Hurricanes Harvey and Irma.

Grade School Outreach – *Cleveland, New Orleans, and South Florida FEBs* engaged with grade schools to promote Federal careers and improve student proficiencies in math and reading. The New Orleans and South Florida FEBs both participated in career fairs to educate middle and high school students on Federal agency missions and in-demand professions. The Cleveland FEB sponsored a tutoring program to help remedy educational challenges for elementary and middle school students in inner city schools.

Benefits to Department/Agencies:

- Addresses unmet national and local needs related to Agency missions
- Agency employees serve as Federal ambassadors to their local communities

Result: Across all 28 FEBs, a total of 2,554 employees contributed more than 19,675 hours of community service. Additionally, FEBs coordinated the donation of over 460,756 pounds of food throughout the year. Blood drives hosted by FEBs provided local hospitals with more than 1,268 units of blood.

FEB Leadership and Staff – Fiscal Year 2017

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Ronald Stephens, Executive Director

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Thomas Barone, Chair
Paul Kendzierski, Executive Director

Cleveland, OH

Harry Myers, Chair
Michael Goin, Executive Director

Detroit, MI

Timothy Tarczynski, Chair
Michelle Rhodes, Executive Director

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John Underwood, Chair
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