



UNITED STATES OFFICE OF PERSONNEL MANAGEMENT
Washington, DC 20415

The Director

Friday, May 3, 2013

MEMORANDUM FOR: Chief Human Capital Officers

FROM: Elaine Kaplan, Acting Director

Subject: Executive Women in Government Annual Leadership Summit

Executive Women in Government (EWG) will hold its Annual Leadership Summit on Wednesday, May 22, 2013, in Washington, DC. The theme for this conference is "Leading in Times of Change."

The EWG Annual Leadership Summit qualifies as training in compliance with 5 U.S.C. chapter 41. The training, open to all Federal employees at the GS-15 level (or equivalent), will feature training and workshops in areas such as Leading in Times of Crisis and Embracing Change.

Before participating, Federal employees and their managers should review additional conference and training information such as course descriptions, costs, and schedules at <http://www.execwomeningov.org/>.

Agencies are reminded that reporting of training is governed by 5 CFR 410.601.

cc: Human Resource and Equal Employment Opportunity Directors