



UNITED STATES OFFICE OF PERSONNEL MANAGEMENT  
Washington, DC 20415

The Director

Tuesday, November 5, 2002

MSG-078a

**MEMORANDUM FOR: Human Resources Directors**

**FROM:** Doris Hausser, Assistant Director for Performance and Compensation Systems Design

**Subject:** Draft Job Family Position Classification Standard for Professional Work in the Natural Sciences Group, GS-0400

The Office of Personnel Management is announcing the release of the Draft Job Family Position Classification Standard for Professional Work in the Natural Sciences Group, GS-0400. Comments are due by February 28, 2003.

Using the lead agency test approach, we assigned the following agencies as leads for review and test of the draft job family standard:

- the **Department of Agriculture**; and
- the **Department of Health and Human Services**.

As in the past, we will continue to:

- accept all timely comments, including those from non-lead agencies; and
- carefully review, assess, and incorporate comments from all sources in the final product.

However, please note that we are requesting some very general review and information from all agencies with positions covered by this draft standard.

As is our normal practice, we will email your classification chiefs a copy of this memo. We are also making an advance copy of the draft job family standard available through an OPM FTP server in Word 2002 and PDF formats to allow review to begin. We will email another notice to you when the draft is available for downloading from the OPM Web site.

If you have questions or would like to discuss this draft job family standard, please contact Judith A. Davis or Delmar D. White, of my staff, at (202) 606-2950. Their email addresses are [jadavis@opm.gov](mailto:jadavis@opm.gov) or [ddwhite@opm.gov](mailto:ddwhite@opm.gov), respectively.

cc: Agency Classification Chiefs