



UNITED STATES OFFICE OF PERSONNEL MANAGEMENT

Washington, DC 20415

The Director

Thursday, October 4, 2001
MSG 2001-080a

MEMORANDUM FOR: Human Resources Directors

FROM: Richard A. Whitford, Acting Associate Director for Employment

Subject: Delegated Examining Training

In a continuing effort to enhance the Delegated Examining Training administered by the Office of Personnel Management, we are launching a new approach targeted at meeting the needs of Federal agencies in terms of successfully performing competitive examining work under delegated examining authority.

Beginning October 2001, Delegated Examining Training will be offered at Employment Service locations nationwide. This approach will provide a streamlined process that will offer greater accessibility to this training, as well as maximize the ability to train a greater number of agency representatives on a monthly basis. Agencies will now have the flexibility of selecting the location and schedule that meets their needs, yet consistently receive the high quality training that we have provided in the past. Agencies are encouraged to attend the training offered based upon the schedule provided. If special training becomes necessary to meet an agency's needs, we are prepared to provide this training on a reimbursable basis. Additional information regarding these rates is available by contacting your local Service Center or Customer Service Office or visiting www.opm.gov/employ/index.htm.

In the next several weeks, we will feature on our website, the attached training curriculum for FY 2002, along with specific location and contact information. Agencies will have the ability to contact a representative at the desired location directly, to register for future training sessions.

We are excited about this concept and look forward to continuing to work with you to improve the examining program.

SCHEDULED TRAINING

DATE OF TRAINING	LOCATION OF TRAINING	HOST SERVICE CENTER
10/01	Atlanta, GA	Atlanta
	Philadelphia, PA	Philadelphia
	Washington, DC	Washington
11/01	Huntsville, AL	Atlanta
	TBA	Chicago
	TBA	Raleigh
	San Antonio, TX	San Francisco
12/01	Kansas City, KS	Atlanta
	Washington, DC	Washington
1/02	Memphis, TN	Atlanta
2/02	Miami, FL	Atlanta
	Washington, DC	Washington
3/02	Dallas, TX	San Francisco
	Honolulu, HI	San Francisco
	St. Louis, MO	Atlanta
4/02	Gulfport, MS	Atlanta
	San Francisco, CA	San Francisco
	Washington, DC	Washington

DATE OF TRAINING	LOCATION OF TRAINING	HOST SERVICE CENTER
5/02	Kansas City, KS	Atlanta
	Indianapolis, IN	Philadelphia
	New York, NY	Philadelphia
6/02	Atlanta, GA	Atlanta
	Philadelphia, PA	Philadelphia
	Washington, DC	Washington
7/02	Atlanta, GA	Atlanta
	Oklahoma City, OK	San Francisco
	Seattle, WA	San Francisco
8/02	Anchorage, AK	San Francisco
	Miami, FL	Atlanta
	Washington, DC	Washington
9/02	St. Louis, MO	Atlanta