



UNITED STATES OFFICE OF PERSONNEL MANAGEMENT

Washington, DC 20415

The Director

Friday, October 6, 2000

MSG-080

MEMORANDUM FOR: Human Resources Directors

FROM: Emzell Blanton, Jr. Director Office of Workforce Relations

Subject: Campaign for Work/Life/Wellness: Knowing Your Workplace Flexibilities and Support Programs

In celebration of Federal work/life/wellness programs, the U.S. Office of Personnel Management (OPM) will launch a campaign, *Work/Life/Wellness: Knowing Your Workplace Flexibilities and Support Programs*. The goals of the Work/Life/Wellness campaign are to: 1) increase the awareness of employees and managers about the benefits, personnel flexibilities, and work/life/wellness programs the Government offers; and 2) learn about how the benefits can improve agency recruitment, retention, and employee morale.

To kick-off the campaign, a half-day celebration will be held on Tuesday, October 24, 2000, from 9:30 a.m. to 12:00 p.m., in OPM's Alan K. Campbell Auditorium, at 1900 E Street, NW, Washington, D.C. This event is sponsored by the OPM's Office of Work/Life Programs. The celebration will showcase model programs and will promote the implementation of a wide range of work/life and wellness programs. OPM's Director Janice Lachance will address the importance and need for family-friendly and wellness programs and how they affect Federal employees' performance, morale, and service. Employee testimonials will be shared demonstrating how participation in these programs has made a difference in their lives.

This event is appropriate for all those who seek to learn more about work/life/wellness programs, including Federal employees, Work/Life Coordinators, Employee Health and Wellness Coordinators, Employee Assistance Program staff, managers, and supervisors.

The Work/Life/Wellness kick-off event marks the beginning of an on-going year-long effort to advocate for programs that help employees manage their work and personal responsibilities. In support of the campaign, OPM will continue to assist agencies by providing technical assistance, guidance, and resources such as a Work/Life/Wellness Tool-Kit, websites, assistance in conducting fairs and workshops, and other tools that inform employees about work/life/wellness topics.

OPM encourages all employees and agencies to attend this kick-off celebration on October 24, 2000. There is no charge to attend this event. To register, send an email to llbrown@opm.gov no later than October 20, 2000. Questions regarding the campaign can be directed to Ms. LaTonya Brown on (202) 606-1759.

Attachments:[Attachment 1](#)[Attachment 2](#)

**Work/Life/Wellness: Knowing Your Workplace Flexibilities
and Support Programs Agenda**

9:40 - 10:00 *Welcome Remarks and Introductions*

*Emzell Blanton, Jr., Director
Office of Workforce Relations
U.S. Office of Personnel Management
Work/Life/Wellness Programs: A Federal Need
Janice R. Lachance, Director
U.S. Office of Personnel Management*

10:00 - 10:20 *The Evolution of Work/Life/Wellness Programs*

*Patricia Kinney, Ph.D., Director
Office of Work/Life Programs*

10:20 - 10:35 *Knowing Your Work/Life/Wellness Flexibilities and Programs*

10:35 - 11:15 *Agency Work/Life/Wellness Program Showcase*

11:15 - 11:45 *If It Had Not Been For Work/Life/Wellness Programs: Employee Testimonials*

11:45 - 12:00 *Next Steps - Accepting the Challenge*

*Life Events Website
Ron Patterson
Office of Work/Life Programs
Closing Remarks
Mary Tyler, Ph.D.
Office of Work/Life Programs*

12:00 **Adjourn**

Campaign for Work/Life/Wellness

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OPM encourages all employees and agencies to attend this kick-off celebration on October 24, 2000, Work/Life/Wellness: Knowing Your Workplace Flexibilities and Support Program.