



UNITED STATES OFFICE OF PERSONNEL MANAGEMENT
Washington, DC 20415

The Director

Friday, August 29, 2014

MEMORANDUM FOR: Directors Of Human Resources And Equal Employment Opportunity

FROM: Mark D. Reinhold Associate Director, Employee Services

Subject: Agency Disabled Veterans Affirmative Action Program (DVAAP) Annual Reporting

Each year, Federal Executive Branch agencies are required to report on their past fiscal year (FY 2014) DVAAP accomplishments and certify that a DVAAP plan is in place for the following fiscal year (FY 2015). Agency submissions should be sent to the U.S. Office of Personnel Management (OPM) by Monday, December 1, 2014. Specific DVAAP reporting requirements can be found in subpart C of part 720 of title 5, Code of Federal Regulations.

Overall DVAAP Accomplishment Reports submitted for FY 2013 continue to show positive results by reflecting connectivity between program areas, approaches, and commitment to enhancing agency programs.

Due to a large turnover of DVAAP Program Managers since the last reporting call, we have attached a template for the FY 2014 DVAAP submission. Agencies with field components should ensure that important and pertinent information from their components are integrated into the agency submission.

The following items must be electronically submitted to DVAAP@opm.gov by Monday, December 1, 2014.

- A. FY 2014 Accomplishment Report and FY 2015 Plan Certification
- B. FY 2015 DVAAP plan

If you have any questions or require additional information, please contact Mr. Alan Thompson at 202-606-9485 or DVAAP@opm.gov.

cc: DVAAP POCs/Certifying Officials