



UNITED STATES OFFICE OF PERSONNEL MANAGEMENT  
Washington, DC 20415

August 1, 2025

**Memorandum For Deputy Chief Human Capital Officers**

**From:** Curt Levey  
Acting Associate Director  
Merit System Accountability and Compliance

**Subject:** Human Capital Framework Evaluator Training

The U.S. Office of Personnel Management will conduct evaluator training courses virtually during FY 2026. Our training focuses on the Human Capital Framework and three phases of the evaluation process (i.e., planning, implementing, and reporting) with real-world, practical exercises. The no cost training course is intended for agency employees who participate in human resources evaluations associated with their agency's Human Capital Framework evaluation system.

Virtual sessions will be held Monday through Friday on the following dates and times:

- October 20-24, 2025, 9:30 a.m. to 4:00 p.m. ET
- November 17-21, 2025, 9:30 a.m. to 4:00 p.m. ET
- January 26-30, 2026, 9:30 a.m. to 4:00 p.m. ET
- February 23-27, 2026, 9:30 a.m. to 4:00 p.m. ET
- March 9-13, 2026, 9:30am to 4:00pm CT
- April 20-24, 2026, 9:30 a.m. to 4:00 p.m. ET
- May 11-15, 2026, 9:30 a.m. to 4:00 p.m. ET
- June 8-12, 2026, 9:30 a.m. to 4:00 p.m. ET
- August 10-14, 2026, 9:30 a.m. to 4:00 p.m. CT
- September 14-18, 2026, 9:30 a.m. to 4:00 p.m. ET

Classroom space is limited to 25 participants per course. Priority is given to participants who have not previously attended. Cancellations should be submitted at least two weeks prior to the course start date. As cancellations occur, we will offer the training slot to the next available registrant on the course waitlist. Training slots may not be held or transferred to other individuals. We recommend coordinating nominations for the course with agency Accountability Program Managers to prioritize agency training needs.

To register for this course, each attendee must complete and submit the attached Individual Assessment Form. All forms and questions about the registration process

should be emailed to [EvaluatorTraining@opm.gov](mailto:EvaluatorTraining@opm.gov). For additional information regarding the Human Capital Framework Evaluator Training program, please visit OPM's [Human Capital Framework webpage](#), or contact Ms. Sharon Roseboro, Program Coordinator, Agency Compliance and Evaluation, at (202) 936-3475. We look forward to your agency's participation in this important training.

Attachment

cc: Human Resources Directors