



UNITED STATES OFFICE OF PERSONNEL MANAGEMENT
Washington, DC 20415

Wednesday, June 7, 2023

Memorandum for: Directors of Human Resources, Equal Employment Opportunity, and Diversity and Inclusion

From: Janice Underwood
Director
Office of Diversity, Equity, Inclusion, and Accessibility

Subject: Request for the Annual Federal Equal Opportunity Recruitment Program Report, Hispanic Employment Report, and Individuals with Disabilities Report for Fiscal Year 2022

The U.S. Office of Personnel Management (OPM) is required to prepare and submit several annual reports to Congress and the President. The Federal Equal Opportunity Recruitment Program (FEORP) Report is submitted to Congress in compliance with 5 U.S.C. 7201 and 5 C.F.R. Part 720, Subpart B. Executive Order 13171 requires OPM to send an annual report to the President on Hispanic Employment (HE) in the Federal Government. Lastly, OPM is required by Executive Order 13548, to implement a system for reporting regularly to the President on agencies' efforts to implement their plans and objectives towards increasing Federal employment of Individuals with Disabilities (IWD).

OPM is requesting the annual FEORP, HE, and IWD submissions for Fiscal Year (FY) 2022. Agencies with subcomponents must coordinate development of reports with the appropriate individuals, offices, and organizations within the department and subcomponents so that **one** consolidated agency-wide report is submitted to OPM. Please read the entire call memo, including appendices where you will find a FEORP report checklist, frequently asked questions, and the Annual FEORP Plan Certification for FY 2022.

Reports should be submitted by **Friday, August 11, 2023**, through upload online at the [MAX FEORP page](#). FEORP submissions will **only** be accepted on MAX. If you do not have a MAX account, you may register for one at [MAX.gov](#). Additionally, full instructions on how to register for an account are attached.

For questions, please contact the Office of Diversity, Equity, Inclusion, and Accessibility at FEORP@opm.gov.

Attachments:

- Appendix 1 – FEORP Checklist

- Appendix 2 – FEORP FAQs
- Appendix 3 – Annual FEORP Plan Certification
- How to Register for a MAX Account

cc: Chief Human Capital Officers (CHCOs), Deputy CHCOs, and Chief Diversity Officers