



UNITED STATES OFFICE OF PERSONNEL MANAGEMENT

Washington, DC 20415

October 7, 2021
CPM 2021-22

The Director

Memorandum for Heads of Executive Departments and Agencies

From: Kiran A. Ahuja
Director

Subject: Addendum to Emergency Leave Transfer for Hurricane Ida

On September 10, 2021, President Biden issued a disaster declaration for areas located in Pennsylvania, due to Hurricane Ida. We are therefore expanding the ELTP established via [CPM 2021-19](#), issued on September 3, 2021, to include affected employees in the areas of Pennsylvania covered by the President's disaster declaration, as shown below.

Pennsylvania Remnants of Hurricane Ida

- [\(DR-4618-PA\)](#)
- Incident Period: Aug 31, 2021 - Sep 5, 2021
- Declaration Date: Sep 10, 2021
- Designated Counties: Bucks, Chester, Delaware, Montgomery, Philadelphia, York
- [Map of affected areas in Pennsylvania](#)

Agencies with employees in the affected areas should follow the procedures outlined in [CPM 2021-19](#) for the ELTP for Hurricane Ida.

Additional Information

Agency headquarters-level human resources offices may contact OPM at pay-leave-policy@opm.gov. Component-level human resources offices must contact their agency headquarters for assistance. Because the emergency leave transfer program will be administered by the agencies, employees must contact their agency human resources for further information on the emergency leave transfer program.

cc: Chief Human Capital Officers, Deputy CHCOs, Human Resources Directors, and Work-Life Coordinators