



**FY 2022-2023 EXECUTIVE RESOURCES BIENNIAL ALLOCATIONS
REDESIGNATION REQUEST TEMPLATE**

Agency: _____

Number of Career Reserved (CR) Positions: _____

Number of Redesignation Changes: _____

Agency's Career Reserved Floor: _____

Position Title	Position Number (ESCS)	Current Designation	Proposed Designation

Justification:

Explain the basis for the request to redesignate the position(s). Include how the function(s) of the position(s) changed to support the redesignation. Positions being redesignated from General to CR must meet the criteria set forth in [5 CFR 214.402](#) for CR positions. If redesignating a position from CR to General, agencies are responsible for ensuring the duties do not require filling the position by a career appointee, (i.e., that the position does not have a requirement to ensure impartiality or the public's confidence in the impartiality of the Government). Additionally, for positions being redesignated from CR to General, the agency must ensure the CR Floor is maintained. If additional space is needed, attach a separate page.