



FY 2022-2023 EXECUTIVE RESOURCES BIENNIAL ALLOCATIONS
 NEW SES/SL/ST ALLOCATION REQUEST TEMPLATE

Agency: _____

Component: _____

Position Title: _____

Allocation Requested: SES SL ST

SES Position Designation: Career Reserved General

Note: For positions designated as General, agencies are responsible for ensuring the duties do not require filling the position by a career appointee, i.e., the position does not have a requirement to ensure impartiality or the public’s confidence in the impartiality of the Government.

Organizational Chart attached? YES _____

Identify Reason for Request

Check the applicable basis and provide the following information, as indicated:

___ GAO Report (GAO Report # and title): _____

___ Legislative/Congressional Mandate (Bill # and title): _____

___ Executive Order (EO # and title): _____

___ New Mission: _____

___ Reclassification above GS-15: _____

___ Program Expansion: _____

___ Other: _____

Justification for New Allocation(s) Request: Explain why the reason(s) selected results in the need for new allocation (i.e., legislative mandate, Executive Order, reclassification, GAO report, new agency mission, program expansion, other, etc.). Additionally, explain why existing allocations or positions cannot be used to address this need. If additional space is needed, attach a separate page.