FY 2022-2023 EXECUTIVE RESOURCES BIENNIAL ALLOCATIONS
NEW SES/SL/ST ALLOCATION REQUEST TEMPLATE

Agency: _____

Component: _____

Position Title: _____

Allocation Requested: SES ☐ SL ☐ ST ☐

SES Position Designation: Career Reserved ☐ General ☐

Note: For positions designated as General, agencies are responsible for ensuring the duties do not require filling the position by a career appointee, i.e., the position does not have a requirement to ensure impartiality or the public's confidence in the impartiality of the Government.

Organizational Chart attached? YES ☐

Identify Reason for Request

Check the applicable basis and provide the following information, as indicated:

☐ GAO Report (GAO Report # and title):_____

☐ Legislative/Congressional Mandate (Bill # and title):_____

☐ Executive Order (EO # and title):_____

☐ New Mission:_____

☐ Reclassification above GS-15:_____

☐ Program Expansion:_____

☐ Other:_____

Justification for New Allocation(s) Request: Explain why the reason(s) selected results in the need for new allocation (i.e., legislative mandate, Executive Order, reclassification, GAO report, new agency mission, program expansion, other, etc.). Additionally, explain why existing allocations or positions cannot be used to address this need. If additional space is needed, attach a separate page.