



UNITED STATES OFFICE OF PERSONNEL MANAGEMENT
Washington, DC 20415

The Director

Wednesday, October 23, 2019

MEMORANDUM FOR: HUMAN RESOURCES DIRECTORS

FROM: MARK D. REINHOLD
ASSOCIATE DIRECTOR
EMPLOYEE SERVICES

Subject: 2019 Telework Call for Data

The Fiscal Year 2019 Telework Call for Data will be available in early November. Agency telework managing officers and telework coordinators who have been designated as the points of contact for the survey will be notified shortly via email and will be provided individual passwords to enter their data into a web-based form. Agency responses will cover Fiscal Year 2019 and must be entered electronically by Friday, December 13, 2019.

The information in the call for data is required by the Telework Enhancement Act and is reported to Congress. Each year, the U.S. Office of Personnel Management (OPM) assesses the data we receive from this Call, as well as feedback from agencies and other stakeholders. We are pleased to report that there are no substantive changes in the Fiscal Year 2019 Call. The information gathered from the Call will be included in the *Fiscal Year 2019 Status of Telework in the Federal Government Report to Congress*, which will be issued in 2020.

As a reminder, OPM is continuing efforts to automate the collection of telework data via the Enterprise Human Resources Integration (EHRI) system. OPM will meet with individual agencies to ensure compliance with Telework Data Standards issued in March 2012. OPM's Work-Life and Leadership & Executive Development office will provide support and assistance to agency points of contact as they respond to the 2019 Call. Further information is available by contacting teleworkpolicy@opm.gov.

Telework is an important flexibility that can be used to meet a variety of agency human capital and budgetary objectives. OPM is committed to supporting the expansion of telework and assisting agencies to meet their goals.

cc: Chief Human Capital Officers (CHCOs), Deputy CHCOs, and Telework Coordinators