



UNITED STATES OFFICE OF PERSONNEL MANAGEMENT  
Washington, DC 20415

The Director

Thursday, April 10, 2014

**MEMORANDUM FOR: Human Resources Directors**

FROM: Katherine Archuleta  
Director

Subject: 2013 Telework Data Call

The 2013 Telework Data Call is scheduled to open for agency input on April 2, 2014. Telework Managing Officers and coordinators, who have been designated as points of contact for the survey, have been notified via email. On April 2, they will be provided with individual passwords to enter agency telework data into a web-based form in accord with the data collection requirements in the Telework Enhancement Act. Responses must be entered into the electronic system by close of business on Wednesday, May 14, 2014.

Telework is an important flexibility useful to achieving agency human capital objectives, including retention and performance, and agency mission accomplishment through continuity of operations in the event of an emergency. OPM is committed to supporting telework and assisting agencies to meet their goals. Congruent with requirements established in the Telework Enhancement Act, questions in the Data Call reflect the importance of goal-setting. The questions asked this year are the same, or substantially similar, to those asked in the last Data Call (to see the prior data call in its entirety, consult the appended Data Call in the 2013 Telework Status Report to Congress on [www.telework.gov/Reports\\_and\\_Studies/Annual\\_Reports/2013teleworkreport.pdf](http://www.telework.gov/Reports_and_Studies/Annual_Reports/2013teleworkreport.pdf)).

We will assess agency progress with telework using the data we receive from the Call and other sources, such as the Federal Employee Viewpoint Survey. Results will be included in the 2014 Telework Status Report to Congress.

The Office of Personnel Management's Governmentwide Work-Life and Performance Culture office will provide support and assistance to agency coordinators as they respond to the 2013 Data Call. Further information is available by contacting [teleworkquestion@opm.gov](mailto:teleworkquestion@opm.gov).