



UNITED STATES OFFICE OF PERSONNEL MANAGEMENT  
Washington, DC 20415

The Director

Monday, October 29, 2012

**MEMORANDUM FOR: Human Resources Directors**

FROM: Angela Bailey, Associate Director, Employee Services

Subject: 2012 Telework Data Call

The 2012 Telework Data Call is now available for agency input. Telework Managing Officers and coordinators, who have been designated as points of contact for the survey, will be notified shortly via email. They will be provided with individual passwords to enter agency telework data into a web-based form. Responses must be entered into the electronic system by close of business on December 7, 2012.

Telework is an important flexibility useful to achieving agency human capital objectives, including retention and performance. OPM is committed to supporting telework and assisting agencies to meet their goals. Congruent with requirements established in the Telework Enhancement Act, questions in the Data Call reflect the importance of goal-setting. The questions asked this year are the same, or substantially similar, to those asked in 2011.

We will assess agency progress with telework using the data we receive from the Call and other sources, such as the Federal Employee Viewpoint Survey. Results will be included in the 2013 Telework Status Report to Congress.

The Office of Personnel Management (OPM) Governmentwide Work-Life Group will provide support and assistance to agency coordinators as they respond to the 2012 data call. Further information is available by contacting [teleworkquestion@opm.gov](mailto:teleworkquestion@opm.gov).