



UNITED STATES OFFICE OF PERSONNEL MANAGEMENT
Washington, DC 20415

The Director

Monday, April 7, 2003

MEMORANDUM FOR: Directors Of Human Resources And Equal Employment Opportunity

FROM: Kay Coles James, Director

Subject: 2003 Annual Executive Leadership Development and Diversity Training and Recruiting Conference

The National Association of Hispanic Federal Executives (NAHFE) will hold its Twelfth Annual Executive Leadership Development and Diversity Training and Recruiting Conference on November 18-21, 2003, at the Rosen Plaza Hotel, 9700 International Drive, Orlando, Florida 32819-8114. The theme for the conference is "Opening the Doors for Hispanic Leadership in the Federal Government."

NAHFE's objectives support important parts of the Federal Government's Human Capital Initiative. These objectives include: 1) to promote the Federal Government as a model employer; 2) to recruit highly qualified and motivated Hispanic candidates for Federal senior policy positions; 3) to provide state of the art career development training to Federal employees; and 4) to be a resource to Federal agencies in meeting their outreach and recruitment goals.

The NAHFE conference agenda will include extensive presentations on the Executive Core Qualifications (ECQs), which provide a clear blueprint for career preparation and strategies for the advancement of all Federal employees.

The U.S. Office of Personnel Management is fully committed to building a diverse and talented workforce. We welcome NAHFE's support in meeting this goal.

You may obtain detailed information on the conference registration by contacting NAHFE at (703) 787-0291, or by E-mail at NAHFE@CS.COM, or the web site at: WWW.NAHFE.ORG.