



UNITED STATES OFFICE OF PERSONNEL MANAGEMENT  
Washington, DC 20415

The Director

Thursday, June 27, 2002  
CPM 2002-6

**MEMORANDUM FOR: Human Resources Directors**

FROM: Doris Hausser, Acting Associate Director for Workforce Compensation and Performance

Subject: 2002 Annual Review of Special Salary Rates

This memorandum announces the 2002 annual review of special salary rates authorized under 5 U.S.C. 5305. Each agency with special rate employees must submit certifications to the Office of Personnel Management (OPM) documenting its recommendations for the adjustment of special rates. We are providing the following materials to assist you:

[Attachment 1](#) - 2002 annual review instructions.

[Attachment 2](#) - Worksheet for Special Salary Rate Requests (OPM Form 1397, long and short form versions).

[Attachment 3](#) - Index of current special rate authorizations by agency.

[Attachment 4](#) - Special rate agency contacts.

We have revised the short form version of OPM Form 1397 to reduce the administrative burden on agencies. We have eliminated the requirement that agencies report the number of filled and vacant positions covered by each special rate table applicable to the agency. We will instead use on-board counts derived from the Central Personnel Data File. Also, agencies may now complete a single short form for all special rate tables for which they are requesting an increase equal to the across-the-board General Schedule increase.

You must submit all annual review materials to OPM by October 15, 2002. It is important that you submit your certifications on time so we can compile and review the data and obtain a consensus among affected agencies if there are substantial differences in agency requests. You may obtain electronic copies of all the attachments on OPM's Internet website at [opm.gov/oca/compmemo/index.htm](http://opm.gov/oca/compmemo/index.htm).

## IT Special Rates

In January 2003, we plan to amend the information technology (IT) special rate tables 999A-999F to **delete** the former GS-334 Computer Specialist series designation. The IT special rate tables will continue to cover the GS-854 Computer Engineer, GS-550 Computer Scientist, and GS-2210 Information Technology Management occupational series. As you know, the job family position classification standard for administrative work in the Information Technology Group, GS-2200, issued in May 2001, canceled the GS-334 Computer Specialist Series. In a memorandum to you on June 5, 2001 (CPM 2001-5), we amended the IT special rate tables to include the new Information Technology Management Series, GS-2210, and agreed to retain the GS-334 Computer Specialist series designation temporarily for IT special rate coverage purposes. This allowed employees whose positions were classified in the GS-334 series to continue to receive the applicable IT special rate for their grade and duty station. In January 2002, we retained the GS-334 series designation in the IT special rate tables to give agencies more time to implement the new classification standard. By January 2003, agencies should have completed their reclassification actions and classified affected IT positions to the GS-2210 series. However, if you will be unable to complete reclassifying your GS-334 positions by January 2003, we ask that you let us know by **November 15, 2002**. Please contact us by email at [payleave@opm.gov](mailto:payleave@opm.gov).

We ask agency headquarters to bring any problems encountered in implementing the annual review process to our attention as they arise.? You may contact the Pay and Leave Administration Division by telephone at (202) 606-2858, by fax at (202) 606-0824, or by email at [payleave@opm.gov](mailto:payleave@opm.gov).

## 2002 ANNUAL REVIEW INSTRUCTIONS

### 1. General

The Office of Personnel Management (OPM) is conducting its annual review of special salary rates authorized by 5 U.S.C. 5305 and 5 CFR part 530, subpart C. OPM authorizes special rates for specific occupations, grades, and locations to alleviate existing or likely recruitment or retention problems. All special salary rate authorizations in effect as of September 30, 2002, are covered by the 2002 annual review.

### 2. Deadline

Agencies must submit all annual review materials to OPM by **October 15, 2002**, unless an extension is approved by OPM. Please send your materials to the following address:

Office of Personnel Management  
Workforce Compensation and Performance Service  
Pay and Leave Administration Division  
Attn: Special Rates Annual Review Team  
1900 E Street NW., Room 7H31  
Washington, DC 20415-8200

### IT Special Rates

In January 2003, we plan to amend the information technology (IT) special rate tables 999A-999F to **delete** the former GS-334 Computer Specialist series designation. The IT special rate tables will continue to cover the GS-854 Computer Engineer, GS-550 Computer Scientist, and GS-2210 Information Technology Management occupational series. As you know, the job family position classification standard for administrative work in the Information Technology Group, GS-2200, issued in May 2001, canceled the GS-334 Computer Specialist Series. In a memorandum to you on June 5, 2001 (CPM 2001-5), we amended the IT special rate tables to include the new Information Technology Management Series, GS-2210, and agreed to retain the GS-334 Computer Specialist series designation temporarily for IT special rate coverage purposes. This allowed employees whose positions were classified in the GS-334 series to continue to receive the applicable IT special rate for their grade and duty station. In January 2002, we retained the GS-334 series designation in the IT special rate tables to give agencies more time to implement the new classification standard. By January 2003, agencies should have completed their reclassification actions and classified affected IT positions to the GS-2210 series. However, if you will be unable to complete reclassifying your GS-334 positions by January 2003, we ask that you let us know by **November 15, 2002**. Please contact us by email at [payleave@opm.gov](mailto:payleave@opm.gov).

### 4. Agency Reviews

OPM must review special rate authorizations in anticipation of salary adjustments to be made in the relevant underlying statutory pay schedules to determine whether an adjustment is necessary. In conducting this review, OPM relies on the reviews conducted by agencies employing special

rate employees. In conducting their reviews, agencies must consider the following factors (consistent with OPM's regulations at 5 CFR 530.304):

- the applicable staffing and labor market factors (to determine whether adjustments in special rate pay schedules are warranted);
- the former non-special pay rates of the special rate employees (to ensure that any adjustment in the special rates of pay would not cause those rates to fall below the non-special rates of pay to which the special rate employees would otherwise have been entitled);
- the likelihood that the factors leading to a statutory adjustment in pay will affect special rate employees as well; and
- other special rate adjustments that occurred prior to the date of the anticipated statutory pay adjustment.

Agencies must determine whether to recommend a percentage adjustment equal to the across-the-board adjustment that will be applied to the General Schedule in January 2003. You may recommend a different adjustment if, based on your review, you determine that conditions have changed to the extent that a particular special rate table warrants an adjustment that is less than or greater than the anticipated General Schedule adjustment. However, in such cases, you must submit certain supporting data, consistent with OPM regulations and the instructions on OPM Form 1397. (See [Attachment 2](#) and section 4 of this attachment.)

## 5. OPM Form 1397

Agencies may use OPM Form 1397, Worksheet for Special Salary Rate Requests, for multiple purposes--e.g., to submit new requests for special rates, to request termination of a special rate schedule, and to document the annual review of existing special rates. (See Attachment 2.) For the purpose of the annual review, agencies may use either the long form or short form version of OPM Form 1397, depending on the type of adjustment being recommended.

Agencies requesting special rate increases **equal** to the across-the-board 2003 General Schedule (GS) adjustment should use the **short form version** of OPM Form 1397. (See [Attachment 2](#).) The short form requires only that you identify the special rate tables for which you are requesting an increase equal to the GS adjustment and provide the required written certification. A single short form may be used to document the certification for all special rate tables for which the agency is requesting an increase equal to the GS adjustment.

Agencies requesting adjustments **greater** than the across-the-board 2002 General Schedule adjustment must submit additional data, in accordance with OPM regulations and the instructions on OPM Form 1397. Staffing data should cover the period from June 4, 2001, through June 2, 2002. In certain circumstances, OPM may ask agencies to submit salary survey data. (Please contact OPM before conducting salary surveys.)

Agencies requesting adjustments that are **less than** the across-the-board 2002 General Schedule adjustment (including a zero adjustment) must submit a written justification and any applicable supporting data, in accordance with OPM regulations and the instructions on OPM Form 1397. Such a request may be appropriate if you have determined that special rates are no longer

necessary to prevent a serious staffing problem and you wish to phase out special rates by granting zero adjustments. (See 5 CFR 530.304-305.) Also, if special rates have been surpassed by locality rates, you may wish to take this fact into account in considering the need for adjustments in those special rates.

The special rate authorizations applicable to your agency are listed in [Attachment 3](#). Please note that the six authorizations for Information Technology (IT) employees, tables 999A-F, are listed at the top of the index and are applicable to all agencies even though they are not shown in the individual agency listings.

## **6. Certification**

The head of the department or agency must personally sign the certification for a special rate adjustment when (1) an agency is proposing to increase the special rate by more than the amount of the General Schedule increase; (2) the special rate applies to 1,000 or more positions; or (3) the increase in total expenditures (comparing the cost of the current special rates before the adjustment with the cost of the projected special rates) is \$4 million dollars or more. In all other cases, a headquarters official designated to act on behalf of the head of the department or agency may sign the certification.

## **7. Procedures**

Each agency is responsible for providing to OPM one or more certifications (on an OPM Form 1397) covering all special rate authorizations applicable to the agency. If there are substantial differences in agency recommendations, OPM will designate a lead agency (usually the agency with the largest number of covered employees). OPM will be the lead agency for worldwide/nationwide authorizations. The lead agency will be responsible for obtaining a consensus from the major agencies involved and submitting a final recommendation for that authorization. We expect each agency covered by an authorization to cooperate with the designated lead agency in attempting to reach a consensus.

## **8. Effective Date**

Adjustments in special rates resulting from this year's annual review will take effect on the same date as the across-the-board General Schedule pay adjustment--i.e., the first day of the first applicable pay period beginning on or after January 1, 2003. If there is no across-the-board General Schedule adjustment in 2003, the amount of the special rate adjustment will be zero, unless an increase greater than the General Schedule increase is requested and approved. Any such increase will take effect on the first day of the first applicable pay period beginning on or after January 1, 2003. However, OPM may authorize new authorizations and changes in existing special rates at any time during the year if all the normal criteria for establishing or adjusting special rates are met.

## **9. New Requests Not Part of the Annual Review**

Agencies should indicate how requests to establish a new special rate schedule submitted between October 1 and December 31, 2002, relate to the anticipated 2003 General Schedule adjustment.

## **10. Requests for Reduction or Termination of Special Rates**

Agencies may request to reduce or terminate special rates as part of the annual review process. However, under current law, the reduction or termination of a special rate may result in an increase in an employee's total pay. This is because the reduction or termination of special rates triggers the pay retention provisions of 5 U.S.C. 5363 and may result in locality pay being paid on top of employees' current pay (if converted to a General Schedule rate or a retained rate). Therefore, OPM advises agencies to consider phasing out special rates that are no longer necessary by providing for annual adjustments that are less than the across-the-board General Schedule pay increase.

Termination of a special rate schedule may be appropriate if there are no longer any employees covered by that schedule. In this case, the affected agency or agencies should provide a letter signed by an authorized official that requests the schedule termination and explains that there are no covered employees. (OPM Form 1397 is not required.)

Any agency contemplating a request for reduction or termination of a special rate schedule with covered employees should contact OPM's Pay and Leave Administration Division for additional information and instructions.

**OPM FORM 1397**

- OPM Form 1397 short form
- OPM Form 1397 long form

**INDEX TO TITLE 5 SPECIAL RATE TABLES BY AGENCY**

**A\*00 ALL FEDERAL GOVERNMENT AGENCIES**

999A 999B 999C 999D 999E 999F

**AB00 AMERICAN BATTLE MONUMENTS COMMISSION**

0029

**AD00 U.S. ARMS CONTROL & DISARMAMENT AGENCY**

0029

**AF DEPARTMENT OF THE AIR FORCE**

0007 0010 0011 0012 0017 0023 0024 0029 0032 0036 0037 0039  
 0047 0057 0065 0070 0071 0072 0103 0105 0109 0113 0119 0121  
 0125 0133 0134 0137 0143 0153 0154 0156 0157 0162 0164 0165  
 0166 0173 0174 0198 0202 0214 0219 0220 0224 0230 0238 0252  
 0254 0265 0278 0282 0290 0302 0303 0304 0305 0309 0314 0316  
 0317 0318 0328 0329 0334 0336 0342 0347 0352 0354 0355 0361  
 0367 0376 0395 0396 0405 0406 0409 0414 0415 0422 0425 0426  
 0428 0433 0435 0436 0437 0462 0465 0476 0483 0489 0499 0505  
 0507 0508 0511 0512 0513 0517 0520 0524 0528 0537 0558 0589  
 0593

**AF0B U.S. AIR FORCE ACADEMY**

0481

**AG DEPARTMENT OF AGRICULTURE**

0003 0010 0012 0023 0024 0029 0032 0037 0047 0057 0070 0109  
 0112 0113 0115 0119 0125 0132 0137 0154 0155 0157 0158 0159  
 0160 0161 0162 0164 0165 0166 0191 0201 0222 0223 0253 0255  
 0256 0263 0265 0266 0268 0304 0305 0342 0382 0388 0414 0417  
 0422 0479 0484 0490 0499 0524

**AH01 NATIONAL ENDOWMENT FOR THE ARTS**

0029 0164

**AH02 NATIONAL ENDOWMENT FOR THE HUMANITIES**

0029 0164

**AH03 INSTITUTE OF MUSEUM & LIBRARY SERVICES**

0029

**AM00 AGENCY FOR INTERNATIONAL DEVELOPMENT**

0029 0164 0499 0524

**AN00 AFRICAN DEVELOPMENT FOUNDATION**

0029 0164



**AR DEPARTMENT OF THE ARMY**

0002 0007 0010 0012 0016 0017 0018 0023 0024 0028 0029 0032  
 0037 0039 0040 0041 0044 0045 0047 0050 0051 0056 0057 0064  
 0065 0068 0070 0071 0072 0103 0109 0113 0114 0119 0125 0133  
 0135 0136 0145 0150 0151 0153 0154 0156 0157 0160 0161 0162  
 0164 0165 0166 0170 0177 0181 0182 0188 0191 0194 0195 0200  
 0204 0206 0214 0216 0218 0219 0220 0223 0224 0225 0226 0228  
 0230 0233 0237 0238 0250 0252 0253 0255 0258 0259 0260 0264  
 0265 0266 0267 0268 0280 0282 0283 0290 0302 0303 0304 0305  
 0308 0309 0313 0314 0316 0318 0319 0323 0328 0329 0330 0334  
 0335 0336 0337 0338 0339 0340 0342 0344 0347 0350 0352 0354  
 0355 0357 0360 0361 0367 0369 0371 0394 0397 0399 0403 0405  
 0406 0407 0409 0414 0415 0420 0422 0424 0425 0428 0430 0431  
 0433 0435 0440 0454 0456 0462 0465 0469 0470 0475 0476 0477  
 0478 0479 0481 0483 0484 0486 0489 0490 0499 0500 0501 0503  
 0505 0514 0522 0524 0528

**AU00 FEDERAL LABOR RELATIONS AUTHORITY**

0023 0024 0029 0057 0119

**BD00 MERIT SYSTEMS PROTECTION BOARD**

0012 0023 0024 0029 0057 0112 0119

**BF00 DEFENSE NUCLEAR FACILITIES SAFETY BOARD**

0029

**BG00 PENSION BENEFIT GUARANTY CORPORATION**

0029 0137 0164

**BO00 OFFICE OF MANAGEMENT AND BUDGET**

0029 0164

**BT00 ARCHITECT & TRANS BARRIER COMPLIANCE BD**

0029

**CC00 COMMISSION ON CIVIL RIGHTS**

0029 0070 0119

**CF00 COMMISSION OF FINE ARTS**

0029

**CM DEPARTMENT OF COMMERCE**

0010 0012 0023 0024 0029 0032 0037 0047 0057 0065 0070 0071  
 0072 0113 0119 0125 0141 0159 0164 0223 0255 0304 0305 0310  
 0311 0312 0342 0388 0414 0419 0422 0458 0576

**CM56 PATENT AND TRADEMARK OFFICE**

0029 0164 0419 0419 0576 0576

**CT00 COMMODITY FUTURES TRADING COMMISSION**

0012 0029 0070 0119 0160 0164 0166 0263 0458 0904

**DD DEPARTMENT OF DEFENSE (EXCL MIL DEPTS)**0010 0012 0017 0023 0024 0029 0032 0033 0034 0035 0036 0037  
0047 0057 0065 0070 0071 0072 0109 0119 0125 0137 0150 0151  
0152 0154 0156 0157 0158 0160 0161 0162 0164 0165 0166 0170  
0174 0191 0194 0198 0216 0223 0255 0263 0265 0282 0302 0304  
0305 0388 0402 0414 0422 0428 0484 0556 0589**DD07 DEFENSE LOGISTICS AGENCY**

0105

**DJ DEPARTMENT OF JUSTICE**0010 0012 0013 0017 0023 0024 0029 0037 0047 0057 0065 0070  
0071 0112 0113 0119 0124 0125 0126 0127 0128 0129 0130 0136  
0148 0152 0157 0158 0160 0162 0164 0165 0166 0187 0190 0214  
0224 0242 0243 0244 0245 0246 0247 0255 0263 0265 0266 0282  
0285 0286 0287 0288 0289 0290 0292 0293 0294 0296 0297 0298  
0299 0300 0301 0304 0316 0352 0357 0364 0365 0366 0379 0383  
0384 0385 0410 0413 0414 0422 0434 0438 0439 0440 0453 0458  
0464 0492 0495 0496 0497 0498 0502 0506 0510 0511 0518 0519  
0527 0532 0539 0540 0541 0904**DJ02 FEDERAL BUREAU OF INVESTIGATION**

0348

**DJ03 BUR OF PRISONS/FEDERAL PRISON SYSTEM**

0466

**DL DEPARTMENT OF LABOR**0012 0023 0024 0029 0032 0037 0047 0057 0070 0071 0112 0113  
0119 0125 0137 0154 0157 0158 0159 0160 0162 0164 0165 0166  
0263 0304 0305 0352 0414 0417 0422 0499 0903 0904**DN00 DEPARTMENT OF ENERGY**0012 0023 0024 0029 0032 0034 0047 0119 0137 0161 0164 0165  
0173 0263 0268 0290 0304 0305 0329 0331 0349 0414 0415 0422  
0485 0499 0504**EB00 EXPORT-IMPORT BANK OF THE UNITED STATES**

0012 0029 0070 0113 0119 0160 0164 0414 0415 0417 0422

**EC00 OFFICE OF ADMINISTRATION**

0029 0164

**ED DEPARTMENT OF EDUCATION**

0012 0023 0024 0029 0032 0057 0070 0119 0157 0160 0162 0164  
0165 0166 0263

**EE00 EQUAL EMPLOYMENT OPPORTUNITY COMMISSION**

0010 0012 0023 0024 0029 0032 0047 0057 0070 0112 0113 0119  
0125 0164 0458 0904

**EM00 FEDERAL EMERGENCY MANAGEMENT AGENCY**

0012 0017 0023 0024 0029 0057 0065 0119 0164 0165 0191 0329  
0414 0422

**EP00 ENVIRONMENTAL PROTECTION AGENCY**

0012 0023 0024 0029 0032 0047 0057 0112 0119 0160 0164 0165  
0263 0305 0414 0415 0422 0524

**EQ00 COUNCIL ON ENVIRONMENTAL QUALITY**

0029

**FC00 FEDERAL COMMUNICATIONS COMMISSION**

0012 0023 0024 0029 0057 0070 0113 0119 0125 0164 0304 0422  
0484

**FM00 FEDERAL MEDIATION AND CONCILIATION SERV**

0012 0029 0119 0125 0164

**FT00 FEDERAL TRADE COMMISSION**

0012 0023 0024 0029 0057 0070 0112 0119 0164 0458 0904

**FW00 OFFICE OF SPECIAL COUNSEL**

0024 0029 0057

**GB00 OVERSEAS PRIVATE INVESTMENT CORPORATION**

0029

**GG00 OFFICE OF GOVERNMENT ETHICS**

0029

**GS GENERAL SERVICES ADMINISTRATION**

0012 0017 0023 0024 0029 0037 0047 0057 0065 0070 0071 0105  
0112 0113 0119 0125 0150 0151 0152 0157 0158 0159 0160 0161  
0162 0164 0165 0166 0174 0175 0181 0182 0183 0219 0231 0232  
0263 0265 0266 0267 0268 0305 0327 0329 0342 0349 0367 0414  
0422 0461 0490

**HB00 CMTE FOR PURCH FRM BLIND & OTH SEV HAND**

0029

**HD00 U.S. HOLOCAUST MEMORIAL COUNCIL**

0029 0164 0191 0414

**HE DEPARTMENT OF HEALTH AND HUMAN SERVICES**0012 0017 0023 0024 0029 0032 0037 0039 0047 0057 0065 0070  
0071 0112 0113 0119 0125 0138 0157 0158 0160 0161 0162 0164  
0165 0166 0168 0187 0263 0269 0270 0271 0272 0273 0274 0275  
0290 0304 0305 0323 0329 0342 0352 0359 0388 0403 0414 0417  
0422 0459 0474 0499 0524**HE36 FOOD AND DRUG ADMINISTRATION**

0458

**HE37 INDIAN HEALTH SERVICE**

0001 0316 0372 0467 0473 0487 0531 0536

**HE38 NATIONAL INSTITUTES OF HEALTH**

0424

**HE39 CENTERS FOR DISEASE CONTROL & PREVENTION**

0417 0531

**HU DEPARTMENT OF HOUSING & URBAN DEVELOPMENT**0012 0023 0024 0029 0037 0047 0057 0070 0071 0112 0113 0119  
0125 0136 0137 0157 0158 0160 0161 0162 0164 0165 0166 0263  
0266 0267 0268 0342 0367 0414 0904**IB00 BROADCASTING BOARD OF GOVERNORS**

0012 0029 0070 0113 0164 0191 0414 0422

**IF00 INTER-AMERICAN FOUNDATION**

0029

**IN DEPARTMENT OF THE INTERIOR**0012 0023 0024 0026 0029 0036 0037 0047 0057 0070 0071 0109  
0111 0113 0119 0125 0144 0154 0159 0164 0168 0191 0223 0241  
0253 0255 0256 0257 0268 0279 0304 0305 0307 0342 0349 0356  
0368 0388 0414 0415 0417 0422 0429 0435 0479 0490**IN08 GEOLOGICAL SURVEY**

0010

**IN10 NATIONAL PARK SERVICE**

0416

**LA00 ARCHITECT OF THE CAPITOL**

0029 0164 0180 0304 0414 0422

**LC00 LIBRARY OF CONGRESS**

0029 0164 0304

**LF00 FEDERAL ELECTION COMMISSION**

0029 0164

**LT00 U.S. TAX COURT**

0029

**MC00 FEDERAL MARITIME COMMISSION**

0029

**NF00 NATIONAL SCIENCE FOUNDATION**

0029 0164 0414

**NL00 NATIONAL LABOR RELATIONS BOARD**

0012 0023 0024 0029 0037 0047 0057 0070 0113 0119 0125 0164

**NM00 NATIONAL MEDIATION BOARD**

0029 0119

**NN NATIONAL AERONAUTICS AND SPACE ADMIN**0010 0012 0029 0070 0071 0164 0165 0166 0265 0290 0305 0414  
0422 0499 0524**NP00 NATIONAL CAPITAL PLANNING COMMISSION**

0029

**NQ00 NATIONAL ARCHIVES AND RECORDS ADMIN**

0023 0024 0029 0057 0071 0119 0164 0388 0414

**NS00 NATIONAL SECURITY COUNCIL**

0029

**NV DEPARTMENT OF THE NAVY**0006 0010 0012 0017 0022 0023 0024 0029 0032 0034 0036 0037  
0039 0046 0047 0050 0055 0057 0058 0065 0066 0070 0071 0072  
0103 0105 0107 0108 0109 0113 0115 0119 0122 0125 0137 0139  
0140 0144 0146 0149 0150 0151 0154 0156 0157 0158 0160 0161  
0162 0164 0165 0166 0170 0174 0175 0182 0185 0191 0198 0208  
0210 0213 0216 0220 0223 0224 0227 0230 0234 0235 0237 0238  
0252 0253 0255 0263 0265 0266 0268 0276 0282 0290 0302 0303  
0304 0305 0309 0313 0316 0317 0321 0323 0324 0325 0326 0328  
0329 0332 0333 0334 0335 0342 0346 0347 0351 0352 0360 0374  
0375 0377 0378 0388 0394 0402 0403 0405 0406 0414 0422 0424  
0428 0460 0463 0484 0486 0490 0499 0505 0524 0525 0528 0557  
0559 0589 0591

**OM00 OFFICE OF PERSONNEL MANAGEMENT**

0012 0023 0024 0029 0037 0047 0057 0109 0119 0125 0137 0159  
0164 0304 0349

**OS00 OCCUPATIONAL SAFETY & HLTH REVIEW COMM**

0023 0029 0112

**QQ00 OFFICE OF NATIONAL DRUG CONTROL POLICY**

0029

**RF00 FEDERAL RETIREMENT THRIFT INVESTMENT BD**

0029 0164

**RH02 U.S. SOLDIERS' AND AIRMEN'S HOME**

0029 0039 0156 0164 0191 0290 0303 0304 0313 0316 0334 0405  
0414 0428

**RR00 RAILROAD RETIREMENT BOARD**

0012 0029 0047 0119

**RS00 FEDERAL MINE SAFETY & HEALTH REVIEW COMM**

0029

**SB00 SMALL BUSINESS ADMINISTRATION**

0012 0024 0029 0047 0057 0070 0071 0113 0119 0125 0157 0160  
0162 0164 0165 0166 0263 0265 0414

**SE00 SECURITIES AND EXCHANGE COMMISSION**

0012 0023 0024 0029 0057 0070 0112 0113 0119 0196 0197 0458  
0515 0516 0516 0560 0904

**SK00 CONSUMER PRODUCT SAFETY COMMISSION**

0012 0024 0029 0032 0057 0119 0164 0414 0422

**SM SMITHSONIAN INSTITUTION**

0012 0023 0029 0070 0164 0191 0223 0302 0304 0305 0347 0356  
0406 0414 0422 0499 0589

**SM01 NATIONAL GALLERY OF ART**

0029 0164 0191 0414

**SS00 SELECTIVE SERVICE SYSTEM**

0029 0119

**ST00 DEPARTMENT OF STATE**

0012 0023 0024 0029 0037 0047 0057 0070 0113 0119 0156 0160  
0164 0223 0290 0302 0304 0347 0414 0422

**SZ00 SOCIAL SECURITY ADMINISTRATION**

0010 0023 0024 0029 0037 0039 0047 0057 0070 0071 0072 0109  
0112 0113 0119 0125 0138 0154 0165 0187 0263 0304 0305 0323  
0352 0388 0403 0414 0422 0499

**TB00 NATIONAL TRANSPORTATION SAFETY BOARD**

0029 0047 0057 0070 0112 0113 0119 0164 0414 0415 0422 0458  
0499 0589

**TC00 U.S. INTERNATIONAL TRADE COMMISSION**

0029 0164

**TD DEPARTMENT OF TRANSPORTATION**

0012 0023 0024 0029 0032 0037 0047 0057 0070 0113 0119 0125  
0140 0154 0157 0158 0159 0160 0164 0165 0263 0268 0290 0304  
0305 0309 0329 0334 0342 0367 0373 0393 0414 0422 0490

**TN00 OFFICE OF THE U.S. TRADE REPRESENTATIVE**

0029

**TR DEPARTMENT OF THE TREASURY**

0010 0012 0017 0023 0024 0029 0032 0037 0047 0053 0057 0070  
0071 0072 0109 0110 0112 0113 0119 0125 0136 0137 0154 0157  
0158 0159 0160 0161 0162 0164 0165 0166 0187 0224 0263 0290  
0304 0305 0335 0388 0414 0415 0417 0422 0903 0904

**TR93 INTERNAL REVENUE SERVICE**

0284 0442 0443 0444 0445 0446 0447 0448 0449 0450 0451

**TRAF U.S. CUSTOMS SERVICE**

0348

**TS00 OFFICE OF SCIENCE AND TECHNOLOGY POLICY**

0029

**VA DEPARTMENT OF VETERANS AFFAIRS**

0010 0017 0024 0029 0032 0037 0057 0072 0112 0113 0117 0125  
0137 0158 0162 0164 0165 0178 0199 0305 0370 0411 0414 0422  
0458 0499 0538 0543 0544 0545 0546 0547 0548 0549 0550 0551  
0552 0553 0554 0555 0559 0904

**AGENCY CONTACTS: SPECIAL SALARY RATES****AGENCYCONTACT PERSONTELEPHONE #**

African Development Foundation Chiquita Evans (202) 673-3916

Agriculture Susan Fonte (202) 720-8417

Air Force Jeff Nelson (703) 695-7384

American Battle Monuments Commission Theodore Gloukhoff (703) 696-6908

Architect of the Capitol Ronald Wolz (202) 226-2536

Architectural and Trans. Barriers Compliance Board Tonya Johnston (202) 272-5434 Ext. 156

Army Beth Helmer (703) 325-9974

Commerce Edward Liverani (202) 482-1847

Commission on Civils Rights Myrna Hernandez (202) 376-8364

Commission on Fine Arts Cenny Hester (202) 504-2200

Committee for Purchase from the Blind and Other Severely Handicapped Connie Corley (703) 603-7740

Commodity Futures Trading Commission Eric Oleson (202) 418-0512

Consumer Product Safety Commission Karen Benedict (301) 504-0100 Ext. 1167

Corporation for National Service Jerry Gallun (202) 606-5000 Ext. 313

Council of Economic Advisers Irene Porada (202) 395-1296

Council on Environmental Quality Irene Porada (202) 395-1296

Defense- Government Dawna Powell (703) 696-1744

Defense Commissary Agency Bill Zeiner (804) 734-8587

Defense Contract Audit Agency Dave Hanegraaf (703) 767-1236

Defense Information Systems Agency Jerry Peterson (703) 607-4427

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